

via Zoom  
October 13, 2022  
Meeting of College Council Volume 50 Number 1

The College Council met on Thursday October 13, 2022 in room U-219/220. There were present:

There were in attendance:

Faculty/staff members: President Schrader; Acosta, Alley-Young, Arguelles, Borgese, Cally, Dawson, Delgado, Eaton, Franquiz, Gartner, Johnson, Kalin, Kane, Lax, McKinney, Mikalopas, Mullen, Nasser, Patestas, Repetti, Ricciardi, Rios, Rothacker, Rozenboym, Russell, Segal, Shannon, Sokolova, Sokolow, Spear, Wetzal, Winnick, Yarmish.

Students: Andrews, Belykh, Hind, Khalid, McKenzie, Mubeen, Nieves, Roodnauth, Tam.

President Schrader called the meeting to order at 3:04 PM.

I. The minutes of the meetings of May 24, 2022 were approved by acclamation.

II. Reports – *President's Report* p.1-3; *V.P. Reports* p.3-7; *Instructional* p.7-8.

A. President's Report

The President reiterated the information expressed in her official September/October 2022 report, emailed to the entire campus community on Friday October 14, 2022.

B. V.P. Reports

Vice President Rios gave the following report:

My report today is to update college council on all of the positive campus summer upgrade projects and the accomplishments and exceptional results of the hard work and dedication of our Building and Grounds and Campus Planning and Design Teams over the Summer of 2022.

We had a robust and ambitious list of planned facility upgrades scheduled throughout the campus. Major renovations and upgrades have been completed with more to come.

The following is a list of some of the accomplishments:

1. **Student Union & Intercultural Center (SUIC) - U/P Buildings Phase 1**

· **SUIC Bookstore Corridor:**

- New Reception area with Furnishings
- New Digital Directories - Oct 31<sup>st</sup>
- New Automatic Sliding Glass Doors at U101A - Sep 27<sup>th</sup>
- New Display Cases and Column Treatments
- New Ceiling Mounted Welcome Banners
- New Wall Signage and Directories
- Painting of Office Services Area
- Resurfacing of Corridor Walls
- Complete Painting of Entire Corridor

**SUIC/Faculty Remodeling of Multi-Purpose Room U112**

- New Pantry
- New Furniture and Furnishings
- New Ceiling and LVT Floor Tile
- Automatic Sliding Glass Doors
- New Window Treatment

• **Hall of Flags Terrace**

- Installed Umbrella Patio Tables
- Installed Patio Benches

2. **U Cafeteria Upgrades**

- Installation of 64 New Tables
- Installation of 240 New Orange Chairs
- Vending Room Painted

3. **Financial Aid Front Reception Upgrade U201**

- New Ceiling, LED Lighting and Floor Tile
- New Furniture Installation

4. **Food Pantry**

- Relocated Food Pantry from T4264 to T4157
- New Ceiling, Lighting, Painting and LVT Floor Tile
- New Shelving, Sink and Appliances

5. **T6 Upgrades**

- Resurfaced and Painted Hallway Walls
- New Ceiling and LED Light Fixtures for the Hallway
- Installed Bottle-Filler Water Fountain
- Refreshed Entrance and Vestibule Areas with Paint and New LED Lighting
- Painted 3 Classrooms and 3 Office Spaces
- Waxed Floors

6. **MAC 1<sup>st</sup> and 2<sup>nd</sup> Floor Elevator Corridor**

- New ceiling and lighting
- Painted walls
- Installed Bottle-Filler Water Fountains

7. **MAC 243 Corridor**
  - New Ceiling Installed
  - New LED Lighting
  - Freshly Painted Walls
  
8. **MAC Kingsbrew/ Starbucks Upgrades**
  - Laminated Service Counters
  - Newly Painted Walls
  - New Ceilings Installed
  - New LED Lighting
  - Installed 20 New Orange Chairs
  
9. **T2GO Vending Area Upgrades**
  - Reconfigured Counter Space
  - Increased Vending Machines
  - New Microwaves
  - New Bar Stools and Tables
  
10. **General Classroom/Office Painting**
  - T6 -3 Classrooms
  - MAC – 1 Classroom
  - Library – 1 Classroom
  - Arts & Science- 4 Classrooms
  - Science Labs -3
  - T7 -13 Classrooms
  - WAC -18 Classrooms
  - Office Spaces -20
  
11. **Physical Education/GYM Renovations**
  - **G115 Fitness Room**
    - Installed New LED Lighting
    - Install Drywall Over Block Wall in Fitness Room
    - Resurfaced Block Walls with Drywall
    - Install Bottle-Filler Water Fountains
  
  - **Men/Women Locker Room G108 and G119**
    - Wall, Ceiling and Column Painting
    - Newly Painted Floor
    - Locker Painting
    - Installed Touchless Faucets, Fixtures and Amenities in Restrooms
    - Installed 2 Bottle-Filler Water Fountains
  
  - **Gym Hallway Corridor**
    - Resurfaced Block Walls with Drywall
    - Painted all Walls, Doors and Ceilings
    - Epoxy Coated Hallway Floor

- **Gym Staircases**
  - New LED Lighting Installed
  - Resurfaced Block Walls with Drywall
  - Wall and Ceiling Painting
  - Painted Steps and Landings

In the coming months, our teams will be preparing for Phase 2 of our Student Union & Intercultural Center (SUIC) project, the upgrade of the Holocaust Center in the Library as well as other initiatives.

I will provide campus updates and progress reports accordingly.

C. The President gave the following report on Shared Governance Review and Recommendations- Next Steps:

After a review of the report and Recommendations, the following determinations were made. I will be meeting with the Steering Committee to determine a process for engaging in the next steps with the goals of having work completed by April 2023.

Thank you to all who have been a part of this work and thank you in advance for your continued engagement.

### Modifications to College Council

#### **Establish More Frequent Meetings**

- More frequent meetings will allow College Council to operate more efficiently and effectively. We will need to determine frequency.

#### **Constitute a Committee on Elections**

- Develop an appropriate charge for this committee,
- Articulate a plan for management of potential conflicts of interest for election administrators
- Develop full procedures and policies regarding the training and execution of electronic balloting, including protocols for who will be trained in running the elections software.

#### **Clarify the role of and elect a Parliamentarian**

- Develop the charge for the Parliamentarian, and determine frequency and protocols for election to this office
- Educate the campus community about this role
- Solicit prospective candidates for this role

### **Enhance the role of the Students Committee**

- Add language to the charge so that this committees supports a holistic view of student development
- Develop a plan for the committee to include seats available to advisory staff. We will need to determine the number of seats and procedures for filling them.

### *Additions to Governance*

#### **Establish a Constitutional Committee**

Purpose: To examine College Council bylaws to ensure consistency and relevancy, and work with compliance/ legal personnel at the institution, as needed.

Examine committee structure in relation to the institution's mission and recommend revisions, as necessary. This constitutional committee also would be tasked with reviewing and approving any modifications to the constitution and/or committee bylaws

- Develop a charge and criteria for membership on this committee
- Develop operational committees

#### **Establish a Shared Governance Committee**

Purpose: To ensure that the work initiated by this task force continues and develops further to meet the needs of the institution.

- Develop a charge which will include the development of an official KCC definition of shared governance
- Charge should include a subcommittee on Governance Orientation which will providing onboarding training and ongoing education on shared governance. Identify opportunities that formalize training (including live in-person training sessions), mock sessions to practice Roberts Rules of Order, and recorded/filmed sessions.

#### **Establish a Diversity, Equity and Inclusion Committee**

Purpose: To make recommendations to the administration related to DEI, that promote cultural competency for all members of the college community and promote a positive college climate that values all members of the community inclusive of ability, age, religion, race, ethnicity, gender, sexual orientation, gender expression and identity.

- Develop a charge and criteria for membership on this committee

#### **Establish a Facilities Committee**

Purpose: To make recommendations that enhance the physical environment and serve as a conduit between faculty, staff and students to the administration to provide input regarding facility issues and needs

- Develop a charge and any criteria for membership on this committee (if needed)

#### **Review and clarify Term Limits and Multiple Roles**

- Review/establish term limits for all service positions in governance; this may include limiting the number of consecutive terms a person may serve. This

recommendation excludes chairpersons of academic departments who may serve as committee chairpersons or any other position where term limits are contractually negotiated.

**Upon the completion of the aforementioned updates/revisions/additions to the Plan and the final approval of the Revised - KCC Governance Plan, establish a Task Force to explore the establishment of a Faculty-Only Governing Body**

- Explore creation of a faculty-only governing body at Kingsborough. As part of their charge, this task force should address whether such a body would be part of College Council or adjacent to it. Also, the task force should address how this body would differ from the curriculum committee and other academic committees that currently exist, and the purpose a faculty-only governing body would serve.

A brief discussion followed, clarifying the timeline for the next steps and voting procedures through the College Council.

In the absence of New Business, the meeting adjourned at 3:40 PM.

Respectfully submitted,

*Michael Sokolow*

Michael Sokolow, Secretary