CAMPUS ACCESS POLICY

Campus Hours/Entry

- Except for holidays, when the college is closed, the college opens at 7:15 am and closes at 11:00 pm seven days a week. During intercession and recesses, when there are no classes, the campus is open for normal business. Access to campus buildings is limited to faculty, staff, students, guests and visitors who are conducting official college business. All students, faculty and staff should be in possession of a valid Kingsborough Community College ID card upon entry to the campus. Entry onto campus is done via the twenty-four-hour Main Gate, located on Oriental Boulevard, or via the North Gate, when open, located on Shore Boulevard. Visitors who are conducting official business may enter the campus, via the Main Gate, after presenting a picture ID and signing in.

After Hour Access

- When the campus is closed, all essential personnel (Building & Grounds, Public Safety, etc.) have access 24 hours a day, 7 days a week, after presenting a valid college ID.
  - **Staff:** Approval must be obtained from the employee's immediate supervisor, Divisional Vice President and received by the Director of Public Safety 24 hours beforehand.
  - **Faculty:** Approval must be obtained from the faculty members Chairperson, Divisional Vice President and received by the Director of Public Safety 24 hours beforehand.
  - **Students:** Students are not allowed on campus off hours unless attending a scheduled event.

Security and Access to College Facilities/Campus Access during the COVID-19 Pandemic

- In compliance with New York State' COVID-19 Return to Work Guidance, Kingsborough Community College implemented a mandatory daily health screening for COVID-19 contact or symptoms (e.g. CDC questionnaire, temperature check). Public Safety's Emergency Medical Technicians (EMT) conducted a quick no-touch temperature reading, anyone with a temperature of "100.0 degrees Fahrenheit" was denied campus access. The CUNY Health Screening App (Everbridge) was implemented requiring all faculty, staff and students to complete the daily Symptom Checker before coming onto the campus. The Symptom Checker can be accessed from a mobile phone and is monitored by the Office of Public Safety. Anyone wishing to gain access to the campus is required to show a KCC or CUNY identification card and sign-in with Public Safety at the Main Gate. Face coverings and a social distance of 6ft is mandatory at all times while on campus grounds. Anyone wishing to gain access onto the campus must obtain prior approval from a Vice President or Provost. For more information on college access during the Covid-19 Pandemic, please visit: https://www.kbcc.cuny.edu/campusentry/index.html