SUMMER 2021
DIVISION OF WORKFORCE DEVELOPMENT & CONTINUING EDUCATION
COURSE CATALOG

VIRTUAL OPEN HOUSE 5/26 & 6/22
See Page 2 for more details.

$25
Registration Fee
LAST SEMESTER TO TAKE ADVANTAGE OF THE WAIVED REGISTRATION FEE!

VIRTUAL * LIVE * ONLINE CAMP FOR KIDS!
BLACKROCKET
Launch Your Creativity
See page 5 for more details.

LEARNING IS ALWAYS IN SEASON!

Check Out Our Website
CONTED@KBCC.CUNY.EDU

We speak français, español, 中文, русский, and العربية.
To participate in these courses you must have reliable internet and computer access. Windows PC recommended.
Online Course Refund Policy

Transfer policy: No transfers after the second class session.

Refund Policy: Refund requests must be in writing and emailed to: Continuing Education (conted@kbcc.cuny.edu).

For courses under $299:
- 100% for courses canceled by the college
- 100% with written request received 3 business days prior to the first class (minus $30 cancellation fee)
- 50% with written request received prior to the second week of classes (minus $30 cancellation fee)

For courses $299 and above:
- 100% for courses canceled by the college
- 100% with written request received 3 business days prior to first class (minus $30 cancellation fee)
- 75% with written request prior to completion of 10% of class hours (minus $30 cancellation fee)
- 50% with written request prior to completion of 20% of class hours (minus $30 cancellation fee)

---

May 26th & June 22nd
12pm or 6pm

Whether you are seeking a job or a promotion, starting a new business or simply trying to stay ahead of the curve, Kingsborough’s Workforce Development & Continuing Education has the courses, programs and trainings for you!

CLICK ON THE SESSION TO REGISTER:

**MAY 26TH**
12PM SESSION

**JUNE 22ND**
12PM SESSION

CALL 718-368-5052 FOR QUESTIONS OR MORE INFORMATION.
TUITION OPTIONS

We strive to provide you with flexible payment plans so that you can focus on your education and career plans. Please call us and we will assist you in making the right choice.

Contact us at 718-368-5050 for more information.

Installment Payments
Students will be eligible for the following partial payment plans for specific tuition courses that are $700 and higher. Students will be charged a $25 administrative fee for choosing an installment payment option.

Helena Rubinstein Continuing Education Scholarship
The Helena Rubinstein Continuing Education Scholarship Fund for Career Advancement Limited scholarships are available to cover up to 90% of tuition for individuals who seek to advance their careers through education and training, and who do not have access to other sources of funding that can pay for tuition and fees. Scholarship applicants may also be disadvantaged individuals who are unemployed or seeking a career change. For more information, visit: https://www.cuny.edu/academics/cpe/helena-rubinstein-scholarship/how-to-apply/>

Individual Training Grant (ITG) Vouchers
The Individual Training Grant (ITG) Vouchers is for New York City residents who may be eligible for training vouchers through the local unemployment office, now known as the NYC Division of Small Business Services. The vouchers are known as Individual Training Grants (ITG) and can be obtained by working with a career counselor at one of the Small Business Service's Workforce1 Career Centers. For more information, please visit the website: Workforce1 Career Centers in NYC.

Corporate Tuition Reimbursement/ Vouchers
The Corporate Tuition Reimbursement/ Vouchers may provide tuition reimbursement to pursue professional development and other certificate training courses. To find out if you qualify for Corporate vouchers or Tuition reimbursement, contact your companies Education or Human Resource department.

AARP WorkSearch Program
The AARP WorkSearch Program offers a career counseling service for New Yorkers 40 years of age and older. For area residents 55 and older, the Senior Community Service Employment Program (SCSEP) could help you find your next career opportunity or access a training program by providing financial support for low-income seniors. For more information, call the AARP office at (212) 423-9922 or visit website: AARP WorkSearch Website

DC 37 Members
Many of the courses in this catalog are reimbursable for NYC employees who are members of District Council 37. The courses you choose can be credit or non-credit courses, as well as courses offered online. For general information, to check eligibility or to request a tuition reimbursement application, please call (212) 815-1663 or visit website: District Council 37, AFSCME, AFL-CIO

1199SEIU Members
If you are currently an 1199SEIU member, you may be eligible to receive tuition reimbursement. To obtain reimbursement for a continuing education course, you must submit a completed application with all supporting documents to the Training and Upgrading Fund within 90 days of completing the course. For questions or an application, call the Tuition Assistance Hotline at (646) 473-9200. You can also email training@1199funds.org.

ACCES-VR Adult Career and Continuing Education Services
This program assists individuals with disabilities to achieve and maintain employment and to support independent living through training, education, rehabilitation, and career development. For more information, call (718) 816-4800 or visit the website at www.acces.nysed.gov/vr/

Department of Veterans Affairs
All veterans interested in obtaining information from the VA regarding their eligibility for funding need to have a copy of their DD-214 form and Certificate of Eligibility. For more information, visit the website: https://www.va.gov/education/eligibility/ to request official notification of education benefits.

Independent Training Accounts- HRA
You may be eligible for the Independent Training Accounts through HRA. Please find your local representative here: https://www1.nyc.gov/site/hra/locations/job-locations.page

NYS & CSEA Partnership for Education and Training
To be eligible, review the website for applications that can be created online https://www.nyscseapartnership.org

SNAP (Supplemental Nutrition Assistance Program)
SNAP (Supplemental Nutrition Assistance Program), please call (718) 368-4870 for eligibility and program requirements.

Tuition Reimbursement
The College will accommodate requests for letters of support for reimbursement.

Government Issued Vouchers
We accept most government issued vouchers. Please call (718) 368-5050 for eligibility and program requirements.

Student Loans
Students may arrange a private loan to help cover educational expenses for certificate programs. The College does not recommend any specific lender or preferred lender arrangement. We recommend thoroughly investigating your loan options before making educational financing decisions.

Tax Deduction of Expenses
An income tax deduction is permitted for expenses of education undertaken to maintain and improve professional skills. Please consult your accountant.

Financial resources available, click here.
We strive to provide you with the supports and services you need so you can focus on your education and career plans. Please call us and we will assist you in making the right choice. Contact us at 718-368-5052 for more information.

SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM
EMPLOYMENT & TRAINING (SNAP E&T) VENTURE IV PROGRAM

Provides FREE CLASSES and JOB PLACEMENT ASSISTANCE to SNAP RECIPIENTS
(To be eligible for the SNAP E&T Program you must have applied for, or receive non-TANF-funded SNAP benefits.

FOR MORE INFORMATION AND ELIGIBILITY REQUIREMENTS PLEASE CALL (718) 368-4870

CLASSES/PROGRAMS FOR THOSE THAT ARE ELIGIBLE:
ENGLISH AS A SECOND LANGUAGE (ESL) (Page 6) HIGH SCHOOL EQUIVALENCY (HSE) (Page 7)
CERTIFIED NURSE AIDE (CNA) (Page 11) PHARMACY TECHNICIAN (Page 11)
CLINICAL MEDICAL ASSISTANTS (Page 9) PHLEBOTOMY (Page 12)
EKG TECHNICIAN (Page 10) PARALEGAL (Page 15)
EMERGENCY MEDICAL TECHNICIAN (Page 14) ACCOUNTING (Page 15)
MEDICAL BILLING & CODING (Page 9) ADMINISTRATIVE ASSISTANT (Page 16)
PATIENT CARE TECHNICIAN FOR CNAs (Page 12) DIRECT SUPPORT PROFESSIONAL (Page 12)

CENTER FOR CAREER DEVELOPMENT & EXPERIENTIAL LEARNING

The mission of the Center for Career Development & Experiential Learning at Kingsborough Community College is to provide career services to students and alumni through career exploration, professional resources and programming.

Career Advisors are available to give students individualized assistance to develop career goals including help with choosing a major, internships, workshops, and job search assistance. The Center offers workshops to students throughout the semester on a variety of career-related topics, including, but not limited to resume writing, interview skills, workplace etiquette and networking.

In addition, the office provides a multitude of programs and events, such as job fairs, on-campus recruitment and information sessions, which allow students to explore various career opportunities.

Stay up to date regarding upcoming workshops and events with our weekly newsletter: http://www.kbcc.cuny.edu/career/documents/C102.pdf

ACCESS RESOURCE CENTER

Kingsborough Community College’s Access Resource Center, the nation’s first at a community college, is your one-stop place to get connected to government benefits and resources. Whether it’s childcare, SNAP, clothing, or transportation, you can get a referral for what’s available to you – where you live and when you need it. Call 718-368-5411 or 6713.

They offer benefit screening, legal consultation, financial consultation and tax preparation too!

Additionally, they coordinate:
- Distribution of FREE vegetables grown on campus at the KCC Urban Farm
- Distribution of FREE food staples at the KCC Food Pantry
- Clothing donations
- Assistance with recertification of benefits
- Assistance obtaining other government resources and so much more!

TRAINING AND CAREER GUIDANCE

Unsure about what training or career best matches your skills?
At Kingsborough Community College, you can set your sights on the future you want!

Whether it is becoming a paramedic or UX designer, we have the certificate training programs for anyone who wants to find a new career pathway. With Future InSight, we can help you map out the steps you need to achieve your career goals. You may know exactly which job best matches your skills or maybe you are curious about a certain industry. Either way, we can help guide you to where you want to go.

Visit our site by clicking here!
Kingsborough’s Continuing Education continues to collaborate with Black Rocket, offering the best tech driven STEAM programs for kids ages 8-14 (a few available for ages 6-8!).

Courses meet weekly, tuition prices start at $135, for up to 15 hours of fun and learning! Various courses are offered every semester. Register with your friends now on Kingsborough’s Black Rocket Webpage!

REGISTER TODAY: blackrocket.com/online/king

3D Game Design  |  LEGO® Films & Stop Action
App Attack      |  Python Programmers
Minecraft®     |  Code Breakers
Fortnite®      |  Code Your Own Adventure
ROBLOX® Makers |  Rocket Kart Racers
ROBLOX® Coders |  Pokémon® Master Designers
Javascript Developer | Prototyping Inventors League
Video Game Animation & Creation  |  YouTube® Content Creator
This class is led by qualified and experienced instructors. You will practice listening and speaking, as well as reading and writing. Interesting instructional content designed for all adults. Additional self study time is included. Call 718-368-5877 for more information.

ESL 00 - English as a Second Language $200
Mon - Thurs / July 8 - August 18 / 6:45pm-9:45pm
This class is led by qualified and experienced instructors. You will practice listening and speaking, as well as reading and writing. Interesting instructional content designed for all adults. Additional self study time is included. Call 718-368-5877 for more information.

ESL 70 - English as a Second Language $595
Mon - Thurs / July 6 - August 16 / 9am-3pm
Benefits include:
- Customized class placement
- Certificate of Attendance (90%)
- ID card to access campus facilities
- Academic preparation for college (advanced classes suitable for Masters programs)
- Assistance for CUNY admission
- TOEFL practice (TOEFL waived for eligible students)
- I-20s issued to qualified students
Call 718-368-4870 for more information.

RTP 99 - Preparation for TOEFL $150
Mon-Thurs / June 23 - August 10 / 8:45am-3:00pm
Or
Mon-Thurs / June 23 - August 10 / 5pm-10pm
For graduates of foreign nation's secondary schools, who wish to apply to colleges and universities, this class will prepare you to sit for the Test of English as a Foreign Language exam. Minimum Level 8 ESL.

RWV 07 - Writing for Advanced Non-Native Speakers of English $130
Wed / July 7 - August 25 / 7pm-9pm
Designed for non-native English speakers, this course will help you to improve your writing skills and focus on standard form as well as correct grammatical structures. **Prerequisite:** Minimum Level 8 ESL.

ESL / CLIP / HSE: Register for a Virtual Office appointment
Mon-Thurs, 9:30am – 5:00pm
(Or visit the Virtual Office using Zoom meeting ID: 857 4347 7610)

CLIP is an intensive, pre-matriculation English as a Second Language (ESL) program. Classes meet for five hours a day, four days a week, in day or evening sessions. CLIP is an option for students who have been accepted to CUNY and need to improve their academic English skills before taking college courses. Students who have been accepted to Kingsborough college and informed that they are not English proficient can begin CLIP in any semester and spend up to one year in the program. Please bring the CUNY acceptance letter to registration.

Registration is now open, please call 718-368-4870 for more information or assistance with registration.
Having an HSE credential will improve your opportunities for better jobs, training, promotions, and even more money!

Did you know that those with their High School diplomas and equivalency earn an average of $9,000 more per year than those without?

Once you pass the HSE exam our staff will provide one on one college counseling services and assist you with meeting with a KCC admissions counselor!

**HSE 00 - TASC™**
(HIGH SCHOOL EQUIVALENCY PREP) $175
Tues & Thur / July 8 - August 17 / 6:45pm-9:45pm
Note- You will need a TI-30XS calculator and TASC™ book are required.
Call 718-368-5051 for more information.

**HSE 41 - Math Intensive TASC™**
(HIGH SCHOOL EQUIVALENCY PREP) $100
Wed / July 21 - August 25 / 6:45pm-9:45pm
This course focuses on math problems that will be given on the math portion of the TASC™ exam.
Note- You will need a TI-30XS calculator.

**HSE 70 - Comprehensive High School Equivalency $280**
Mon - Thurs / July 6 - August 16 / 9am-3pm
This comprehensive 144-hour course will prepare you for the State TASC™ exam. You will improve your skills (math, social studies, science, reading, and writing) and acquire test-taking strategies to help you pass the required practice test to be eligible to take the NYS TASC™ exam.
Note: You will need a TI-30XS calculator and TASC™ book.
Call 718-368-4870 for more information.

**HSE 71 - Alternative High School Equivalency Preparation- Diploma Now $100**
Mon - Thurs / July 6 - August 16 / 9am-3pm
This comprehensive 144-hour course will prepare you for the State TASC™ exam. You must be 17.5 years of age by July 6, 2021 and cannot be older than 20 years of age when you enroll in the program. You must score a 9.0 grade reading level or higher on the TABE test, write an essay and sign a student responsibilities form. Call 718-368-4870 for more information.

**ESL / CLIP / HSE: Register for a Virtual Office appointment**
Mon-Thurs, 9:30am – 5:00pm
(Or visit the Virtual Office using Zoom meeting ID: 857 4347 7610)

**TASC™ (HIGH SCHOOL EQUIVALENCY) EN ESPAÑOL**

**HSE 00E - Diploma de Escuela Secundaria en Español $175**
Lunes y Miercoles / July 7 - August 23 / 6:45pm-9:45pm
Va a necesitar el libro del TASC™ y la calculadora TI-30XS.
Para mas información, llamar a Maria Mejias al 718-368-5051.

**HSE 41E - Clases de Matemáticas para los estudiantes de Equivalencia de la Escuela Secundaria en Español $100**
Jueves / July 22 - August 26 / 6:45pm-9:45pm
Esta clase te ayudara a practicar y resolver los problemas de matemáticas que aparacen en el examen del TASC™. Va a necesitar la calculadora TI-30XS.
RESOURCES FOR HIGH SCHOOL EQUIVALENCY

CUNY FATHERHOOD ACADEMY (CFA)
CFA is a FREE comprehensive program designed to promote responsible parenting and economic stability for unemployed and underemployed fathers through education, employment and personal development.

HSE TRACK (FORMERLY GED)
FATHERS WITHOUT HIGH SCHOOL DIPLOMAS OR GED/TASC

You can apply for a 16 week, 3 days a week program that will prepare you for the TASC (NYS High School Equivalency exam) as well as for employment, enrollment in college or a workforce training program.

- Participation in parenting classes
- Personal and career counseling and guidance
- Employment placement assistance and internship opportunities
- Incentives
- College classes for college & career track

Recruiting NOW for CFA's College Prep and High School Equivalency program at KBCC. Click here to sign up for an application session online, or call to speak with a CFA representative 718.368.6784

TEST PREPARATION

Prepare for admissions and placement tests online with our experienced instructors! Our test prep programs are affordable and accessible.

We offer a variety of practice materials, with high quality test simulations, designed to help students better understand the material and perform their best on their test!

SCHOLASTIC ASSESSMENT TEST PREP (SAT)

RTP 01 - SAT Preparation $300
Saturday / July 10 - August 28 / 9am-1:30pm
An intensive course for high school students preparing for the SAT. Certified instructors provide review and practice under simulated test conditions to help prepare students for the verbal reasoning, optional essay portion, and problem-solving skills measured by the revised test. Study skills, coaching and test-taking tips are provided, as well as individual and group conferences with a certified college counselor. A workshop for parents and guardians is included in the last session.

RTP 02 - SAT Math Preparation $150
Sun / July 18 - August 22 / 9am-12pm or Thurs / July 22 - August 26 / 4pm-7pm
An intensive MATH ONLY course for high school students preparing for the SAT exam. Instructors provide review and practice under simulated test conditions to help prepare students specifically with the MATH component of the exam. Students will explore study skills while receiving coaching and test-taking tips.

Tech Check! Must have reliable internet and computer access. Windows PC recommended.
The Healthcare Institute is a division of Kingsborough’s Office of Continuing Education, offering a dynamic set of certificate programs and stand-alone courses. All are designed to provide students with essential skill sets necessary for today’s burgeoning healthcare industry. With decades of experience and training, our faculty provides high quality instruction across all the disciplines. Students who successfully complete certificate programs at the Healthcare Institute are eligible to take the National Healthcareer Association’s certifying examinations, which are nationally recognized credentials in the Allied Health industry.

IN-DEMAND HEALTHCARE PROGRAMS

Below is the breakdown of the courses needed within the in-demand healthcare programs. See the following pages for the schedule of available courses.

For questions and additional information please call 718-368-5052 or email Healthcare.cep@kbcc.cuny.edu

CLINICAL MEDICAL ASSISTANT

Certified Clinical Medical Assistants perform routine administrative and clinical tasks to keep the offices and clinics of physicians running smoothly. Students must sign an Assumption of Risk. (307 clock hours)

CTF 20 - Anatomy and Physiology
RTP 40 - Basic Life Support for Healthcare Providers
CTF 90 - EKG/ECG Technician
CTF 91 - Phlebotomy Procedures
CTF 87/88 - Basic Patient Care Skills & Diagnostic Tests
CTF 89 - Certified Electronic Health Records Specialists

PHLEBOTOMY TECHNICIAN

Become a Certified Phlebotomy Technician by taking this comprehensive, hands-on program. Live needle sticks performed. Students must sign an Assumption of Risk. (127 clock hours)

CTF 20 - Anatomy and Physiology
CTF 91 - Phlebotomy Procedures
RTP 40 - Basic Life Support for Healthcare Providers

MEDICAL BILLING & CODING SPECIALIST

This program is aimed at individuals who are either currently employed or seeking employment in a healthcare providers office, health insurance company, or independent billing center, and who want to become a certified Medical Billing and Coding Specialist. (180 clock hours)

CTF 25 - Introduction to Terminology and Insurance
CTF 26 - Procedures and Coding (CPT 4 and ICD-10-CM)
CTF 27 - Computerized Billing and Clinical Practice

EKG/ECG TECHNICIAN

These courses provide an overview of basic cardiovascular terminology, anatomy, and physiology, and outlines the responsibilities for earning the certified EKG/ECG Technician Certification. (127 clock hours)

CTF 20 - Anatomy and Physiology
RTP 40 - Basic Life Support for Healthcare Providers
CTF 90 - EKG/ECG Technician

PHARMACY TECHNICIAN

This intensive course provides an overall view of the fundamentals of medical and pharmaceutical terminology. Pharmaceutical calculations, concepts of pharmacology and medicinal therapy as it relates to anatomy and physiology and pathophysiology. Students will also learn about laws, ethics and standards required in the pharmacy profession. Application of knowledge in an on-site hospital and retail setting. (120 clock hours)

CTF 41 / 42 - Pharmacy Technician Intensive

CERTIFIED NURSE AIDE INTENSIVE

A Certified Nurse Aide assists Licensed Practical Nurses (LPNs) and Registered Nurses (RNs) with direct patient care. This demanding, yet exciting program will prepare you for an entry-level position in a nursing home or hospital facility. (135 clock hrs—96 hrs classroom, 32 hrs Supervised Clinical Experience, 7 hrs CPR)

CTF 78/79 - CNA Intensive
RTP 40 - Basic Life Support for Healthcare Providers

HOME HEALTH AIDE INTENSIVE

Home Health Aides (HHA) provide professional healthcare in a patient's home environment. Patient can range from elderly, to disabled to chronically-ill individuals who do not require hospitalization. This course is the perfect complement for students who completed Certified Nurse Aide training. (92 clock hours)

CTF 37- Home Health Aide Intensive
RTP 40 - Basic Life Support for Healthcare Providers

“I thoroughly enjoyed the class. I learned so much and it motivated me to move forward with my education here at Kingsborough.”

Page 9
CTF 20 - Anatomy and Physiology $350
Tues, Wed, Thur / July 7 - August 19
6:45pm-9:45pm
An introduction to the structure and function of the human body, common disorders and diseases in relation to body systems. This course is required for CTF 87/88 Basic Patient Care Skills & Diagnostic Tests, CTF 90 EKG/ECG and CTF 91 Phlebotomy Procedures.

CTF 25 - Introduction to Terminology and Insurance $350
Tues, Wed, Thur / July 7 - August 19
6:45pm-9:45pm
This class is an overview of the medical terminology used in a medical office, starting with the basics of anatomy, including the human body and its skeletal, pulmonary, digestive, cardiovascular and reproductive system and an introduction to health insurance.

CTF 26 - Procedures and Coding $350
Tues, Wed, Thur / July 7 - August 19
6:45pm-9:45pm
This course covers CPT 4, a systematic linking and coding of procedures and services used in outpatient settings. This coding is required for billing and reimbursement by insurers. ICD-10-CM, the international classification of diseases, is used worldwide by many healthcare facilities. Prerequisite: CTF 25 Introduction to Terminology and Insurance.

CTF 27 - Computerized Billing and Clinical Practice $350
Tues, Wed, Thur / July 7 - August 19
6:45pm-9:45pm
You will continue your study of office procedures and billing to include scheduling patients for laboratory, surgical and testing procedures, completing patient charts, and accounting practices using state-of-the-art medical software. Prerequisite: CTF 26 Procedures and Coding, and basic computer skills. Students must have Windows operating system to utilize medical software.

CTF 37 - Home Health Aide Intensive $525
Free for those that qualify, email us at workforce.kcc@kbcc.cuny.edu
Home Health Aides (HHA) provide professional healthcare in a patients home environment. Patient can range from elderly, to disabled to chronically-ill individuals who do not require hospitalization. (92 clock hours)
*8-hours of clinical experience will be conducted during early afternoon and evening hours.
Prerequisite: Medical clearance is required to participate in the clinical experience. Basic Life Support/CPR (RTP40) must be completed before the clinical experience. Course textbook, uniform scrubs and certifying exam fees are not included in the tuition. Materials fee: $45

RTP 40 - Basic Life Support for Healthcare Providers $80 (Includes course materials)
Register for any one of the following dates:
July 9, 10, 11, 23, 24 / 10am-6pm
August 6, 8, 20, 21 / 10am-6pm
This course provides the skills to recognize and provide care in respiratory and cardiac emergencies, using the latest 2020 AHA guidelines, to teach adult, child and infant cardiopulmonary resuscitation and automatic external defibrillator use. Basic life support skills include CPR, AED use, and ventilations.

CTF 41/42 - Pharmacy Technician Intensive $750
Mon - Thurs / July 7 - August 31 / 6pm-10pm
This intensive course provides an overall view of the fundamentals of medical and pharmaceutical terminology. Pharmaceutical calculations, concepts of pharmacology and medicinal therapy as it relates to anatomy and physiology and pathophysiology. Students will also learn about laws, ethics and standards required in the pharmacy profession. Application of knowledge in an on-site hospital and retail setting. Two (2) in person labs required.
Prerequisites: CTF 25 Introduction to Terminology and Insurance.
Prerequisite: CTF 26 Procedures and Coding, and basic computer skills. Students must have Windows operating system to utilize medical software.

SCHEDULE OF HEALTHCARE COURSES
Page 10

As a Pharmacy Technician you will be joining a growing industry with endless career opportunities to pursue. You can work in retail pharmacies, hospital pharmacies or any pharmacy within a medical facility.

Salary: $33,970 - $42,170
Job projections thru 2028: +9%
Average rate of growth, but expected to increase.

This intensive course provides an overall view of the fundamentals of medical and pharmaceutical terminology. Pharmaceutical calculations, concepts of pharmacology and medicinal therapy as it relates to anatomy and physiology and pathophysiology. Students will also learn about laws, ethics and standards required in the pharmacy profession. Application of knowledge in an on-site hospital and retail setting. Two (2) in person labs required.
Dates and times to be provided in class.
Materials Fee: $45

CTF 89 - Certified Electronic Health Records Specialist $575
Tues, Wed, Thur / July 7 - August 19
6:45pm-9:45pm
This course introduces students to the basic functions of Electronic Health Records (EHR). It includes discussions and illustrations on the latest information management technologies (both hardware and software) currently used in healthcare. Students will be immersed in the environment, organization, unique to the use of EHR at all levels of patient care. Computer-based, hands-on exercises are required.
Prerequisites: Computer proficiency (will be assessed) and some experience in office administration.

BRIGHT OUTLOOK
You will continue your study of office procedures and billing to include scheduling patients for laboratory, surgical and testing procedures, completing patient charts, and accounting practices using state-of-the-art medical software.

$25 Registration Fee
LAST SEMESTER TO TAKE ADVANTAGE OF THE WAIVED REGISTRATION FEE!
Lab sessions will be conducted in person, on campus. Clinicals will be done in person.

**CERTIFIED NURSING ASSISTANT**

**CTF 78/79 - CNA Intensive Hybrid $850**  
Mon - Thurs / July 7 - August 31 / 6:00pm-10:00pm

Certified Nursing Assistants are currently in high demand and the need is projected to continue through 2024. This number will only increase as the baby boomer generation ages and there is an increased demand for additional long-term nursing care facilities. In New York State a CNA must be certified.

- Salary: $34,160-$48,525
- Job projections thru 2028: +22%
- Rapid Growth; Numerous Job Openings.

This course introduces students to the needs of the patient, legal/ethical issues, effective communication and anatomical changes accompanying the aging process. It will also cover health and nutrition and the care of persons with cognitive and mental disabilities. Includes 32 hours of supervised clinical experience in a Residential Health Care Facility.

*32-hours of clinical experience will be conducted during early afternoon and evening hours.

**Prerequisite:** Medical clearance is required to participate in the clinical experience. Basic Life Support/CPR (RTP40) must be completed before the clinical experience. Course textbook, uniform scrubs and CNA certifying exam fees are not included in the tuition. Six (6) in person labs required on Thursdays.

Burgundy uniform scrubs (top and bottom) required for labs and clinicals. Materials fee: $45

---

**HYBRID HEALTHCARE OFFERINGS**

**BASIC PATIENT CARE SKILLS & DIAGNOSTIC TESTS**

**CTF 87/88 - Basic Patient Care Skills & Diagnostic Tests Hybrid $350**  
***To Be Offered in Fall 2021***

Skills common to the private practice and hospital worker are covered, including obtaining medical histories, vital signs, prepping patients, first-aid care, and emergency procedures for the medical office. Learn the importance of maintaining a sterile environment when preparing for minor surgical procedures. Collect specimens, perform simple measurements and tests, and acquire knowledge of prescription and non-prescription medications.

**Prerequisite:** CTF 20 Anatomy & Physiology

Four (4) in person labs required. Dates and times to be provided during class. **White lab coat required. Materials fee: $45**

---

**EKG/ECG TECHNICIAN**

**CTF 90 - EKG/ECG Technician Hybrid $350**  
***To Be Offered in Fall 2021***

This course provides opportunities to learn and practice techniques employed by EKG/ECG technicians, while learning many of the basic terms associated with cardiovascular, anatomy and physiology.

**Prerequisite:** CTF 20 Anatomy & Physiology

Five (5) in person labs required. Dates and times to be provided during class. **White lab coat required. Materials fee: $45**

---

Tech Check! Must have reliable internet and computer access. Windows PC recommended.
CENTRAL STERILE TECHNICIAN

CTF 98 - Central Sterile Technician $875
Tues - Wed - Thurs / July 7 - August 25 / 5:00pm-9:00pm
This course, facilitated by an IAHCSMM (International Association of Healthcare Central Service Material Management) instructor, will provide you with the knowledge and skills required to work in a Central Supply/Sterile Processing Healthcare facility. Additional hours to be assigned when class is in session. Three (3) in person labs required. Dates and times to be provided during class. Students are responsible for securing CST hands-on training necessary to meet 400-hour certification requirements. Materials fee: $45

DIRECT SUPPORT PROFESSIONAL

CTF 99 - Direct Support Professional $675
***To Be Offered in Fall 2021***
In partnership with YAI: Seeing beyond disability (www.yai.org), prepare for a rewarding career as a Direct Support Professional (DSP). DSPs empower people with intellectual and developmental disabilities who attend day programs or live in community residences. They serve a critical role in creating new opportunities for living, loving, working and learning on a daily basis. A great DSP is compassionate, caring and curious. Must be 18+ years old, and have their HS Diploma. This 60-hour training includes 20 hours of internship (on weekends) and will support you in developing critical skills and competencies needed by employers.
Note: Students who complete this course (and have a high school diploma or GED/HSE and are 18 years or older) will be considered for employment with our partner agency, YAI. YAI is the largest provider of services to people with intellectual and developmental disabilities in the metropolitan New York area. YAI offers careers in human services, health care, education, behavioral and mental health, and administration. Location to be determined. For more information Contact Conted@kbcc.cuny.edu

PHLEBOTOMY

CTF 91 - Phlebotomy Procedures Hybrid $350
Tues, Wed, Thurs / July 7 - August 19 / 6:45pm-9:45pm
This course provides theoretical and laboratory preparation for entry-level performance as a phlebotomist. It focuses on vascular anatomy and physiology; performance of venipuncture techniques, and additional responsibilities of phlebotomists as members of the healthcare team. Prerequisite: CTF 20 Anatomy & Physiology. Live needle sticks performed. Students must sign an Assumption of Risk. Six (6) in person labs required. Dates and times to be provided during class. White lab coat required. Materials fee: $45

PATIENT CARE TECHNICIAN

CTF 93 - Patient Care Technician Intensive Hybrid $750
Mon - Thurs / July 7 - August 31 / 6:00pm-10:00pm
Study includes comprehensive instruction on vascular anatomy and performance of venipuncture techniques. Students will also learn and practice performing EKGs and basic terms associated with cardiovascular system, anatomy and physiology. This course is for Certified Nurse Aides only. Live needle sticks performed. Students must sign an Assumption of Risk. Six (6) in person labs required. Dates and times to be provided during class. White lab coat required. Materials fee: $45
The Bridges to Health Careers program will help guide your educational journey and support you every step of the way. Through classroom instruction, dedicated advising, career preparation, and tutoring you will be positioned to enter an in-demand health profession and be on the front lines of health care in New York City. Kingsborough Community College stands at the forefront of preparing the next generation of health care professionals. With a wide selection of non-credit health certificates and accredited degree programs, we have a program that will fit your career goals.

The Bridges to Health Careers Program offers:
- Free 1-credit course (valid at KCC only) offered online for your convenience.
- Dedicated team of advisors to support your academic and career goals including weekly Q&A sessions with faculty in the health professions.
- Book allowance to offset costs of course textbooks.

Visit our webpage here: [https://www.kbcc.cuny.edu/kccflex/bridgesalliedhealth](https://www.kbcc.cuny.edu/kccflex/bridgesalliedhealth) to sign up

---

EMERGING TRENDS IN HEALTHCARE SEMINAR

**RTP 38 - Emerging Trends in Healthcare Seminar**
**ETHC Summer Schedule**
Session A: June 7 – July 1
Session B: July 5 – July 30
For more information email: HealthCareer.Bridges@kbcc.cuny.edu

---

Learn & Earn

Complete any of the certification courses below and earn college credits toward an Associate Degree or Certificate at Kingsborough Community College.

- **Emergency Medical Technician (EMT)**
- **Health Coach Courses**
- **Certified Alcohol & Substance Abuse Counselor (CASAC)**

- Earn up to 6 credits toward an Associate Degree in Paramedics
- Earn up to 6 credits toward an Associate Degree in Community Health Worker
- Earn up to 9 credits toward a Certificate in CASAC
EMERGENCY MEDICAL TECHNICIAN & PARAMEDIC PROGRAM

RTP 75 - EMT Original $995  Mon, Tues & Thurs / June 7 - Sept 16 / 6pm-10pm
This course will prepare you to take the New York State Emergency Medical Technician (EMT) examination. As a NYS EMT, you can work or volunteer anywhere in New York State. You will learn basic life-saving techniques such as, but not limited to: scene safety, patient assessment, management of fractures, bleeding control, movement of patients, and oxygen administration. Becoming an EMT is a requirement if you are planning to become a paramedic.
Materials fee: $45
Applicants must possess a High School Diploma/Equivalent, be able to read and write English, be at least 17 years of age prior to the last day of the month he/she is scheduled to take the written certification exam and pass a pre-registration screening placement exam.
Upon successful completion we offer the National Registry of EMT exams.
Note: A payment plan is available for this course. Please contact us at ContEd@kbcc.cuny.edu or 718 368-5050 for more information.

RTP 74 - Paramedic Challenge Refresher $760
Please contact us at ContEd@kbcc.cuny.edu or 718 368-5050 for more information.

RTP 73 - Paramedic Certificate $9,500
To be offered Fall 2021 semester

RTP 40 – Basic Life Support $80
Includes course materials
(see page 9 for details.)

“"The program and instructors were great! Their lectures emphasized the critical things you need to know while you’re out in the field. Overall great experience and now I feel confident I can work as an EMT and help my community.”

HEALTH COACH

COH 1600/HPE 1200 Health Coach  $995 (Payment plan available)
***To Be Offered in Fall 2021***
This is a 2 part Certificate program. The program will use a combination of synchronous and asynchronous methods for instruction. Students can earn up to 6 credits upon completion of this program.

Part I Patient Engagement
Students will have acquired skills to educate, engage, and support individual patients to improve the patient's health outcomes.

Part II Concepts of Wellness
This fundamental course covers a broad spectrum of health-related topics to make students aware of the causes of mental and physical illnesses and their prevention, and demonstrates how lifestyle, perceptions and decisions affect health.

Email us at workforce.kcc@kbcc.cuny.edu to see if you qualify for placement in our Free Health Path Careers Training Program. Click here to fill out the information form.
If you are considering a career move or are ready to advance within your field, we offer learning opportunities through career and professional development. Our experienced faculty and industry specialists will help direct you on your chosen path to accomplish your goals. We are committed to life-long learning and will serve as a resource guide to your success.

PARALEGAL & NOTARY PUBLIC

**CTF 05 - Paralegal I & Notary Public** $400
***To Be Offered in Fall 2021***
This course is an introduction to the practical aspects of being a paralegal, including filing, legal proofreading, legal draftsmanship, legal research, and other office skills. Mandatory Notary Public session on is included in the above tuition cost.

**CTF 06 Paralegal II** $350

This course deals with the computer and the essential part it plays in paralegal training. Topics include computer legal research, legal keyboarding, and understanding language and terms used by attorneys in order to be a well-trained and successful paralegal.

Prerequisite: CTF05. *Materials fee: $75

*The materials fee provides students with an individual password for access to the Westlaw Legal Library, which offers a wide range of federal and state law resources. In addition, students will be provided with the analytical materials to become familiar with the aspects of legal research, law reviews, federal treatises, jurisdictional treatises, practice guides, jury instructions, litigation forms and analytical materials from all 50 states.

VTP 36 Preparation for Notary Public $75

This one-session course prepares you for the Notary Public Examination, provides an overview of the tasks undertaken by a Notary Public, and offers guidance in positioning yourself to provide this service on a fee-for-service basis.

ACCOUNTING

**CTF 50 - Accounting Fundamentals** $350

You will learn the recording process, complete the entire accounting cycle from analyzing and recording activities through closing procedures, and use the accountant’s worksheet for the preparation of financial statements for service businesses.

**CTF 51 - QuickBooks for Accountants** $350

Take control of accounting for your business. This course provides hands-on experience in QuickBooks. as you set up a chart of accounts; reconcile your bank accounts; create and print invoices, receipts, and statements; track payables, inventory, and receivables; create estimates; and generate reports.

Limited access, free downloadable book and software will be used.

**CTF 52 - Tax Preparer** $350
***To Be Offered in Fall 2021***

Learn how to prepare individual federal income taxes, including 1040EZ, 1040A, and 1040 long form, tax credits, child and dependent care credit, credit for the elderly, IRAs, pension income, and NY State/NY City tax items with the use of Turbo Tax™ software.

Tech Check! Must have reliable internet and computer access. Windows PC recommended.
CTF 47 - Business Computing- $350
Tues, Wed, Thur / July 7 - August 19 / 6:45pm-9:45pm
This course offers a basic overview of Microsoft Office™ (Word™, Excel™ and PowerPoint™) and the applications that employers expect workers to know. Prerequisite: A computer skills test will be administered at the first class session to assess proficiency.

CTF 48 - Business Writing and Grammar- $200
Tues & Thurs / July 20 - August 19 / 7pm-9pm
Improve your skills and develop clear and effective writing techniques necessary to succeed in today’s business environment.

RCL 83 - Graphic Design Beginners $150
Mon & Wed / July 7 - August 30 / 7pm-9pm
Learn basic design principles, focusing on things you can use in real life. You will work on different projects each week: projects include logos, business cards, flyers, posters, photo collages, gift wrap design and more. Learn how some of your designs can be digitized for online use.
Note: No special software needed; instructor will guide you through utilizing available tools on the web.

RCL 84 - Graphic Design Intermediate $150  ***To Be Offered in Fall 2021***
This intermediate level graphic design course is designed to focus on brand building, visually, through graphic design. This course will help you shape your service or business visually.
Pre-Requisite: Graphic Design Beginner class is recommended, or current skill experience in graphic design is required.  Note: No special software needed; instructor will guide you through utilizing available tools on the web.

RCL 67 - Microsoft Excel Comprehensive $385
Tues, Wed, Thurs/ July 13 - August 25 / 2:30pm-5:30pm
Microsoft Excel is one of the major software program skills necessary for most jobs. This course builds those skills from the ground up to help you prepare for the workforce. This robust Excel course will take students from beginners content, to advanced functions and data extraction, and lastly forecasting, advanced data extraction and Power Pivot with dashboarding with Power BI. No previous Excel experience necessary.
Note: Students are required to have Microsoft Excel software during class learning and to complete after class assignments.

RCL 67 - Microsoft Excel Comprehensive $385
Tues, Wed, Thurs/ July 13 - August 25 / 2:30pm-5:30pm
Microsoft Excel is one of the major software program skills necessary for most jobs. This course builds those skills from the ground up to help you prepare for the workforce. This robust Excel course will take students from beginners content, to advanced functions and data extraction, and lastly forecasting, advanced data extraction and Power Pivot with dashboarding with Power BI. No previous Excel experience necessary.
Note: Students are required to have Microsoft Excel software during class learning and to complete after class assignments.

NEW
NEW
NEW
CULINARY ARTS

RTP 36 - NYC Food Handler Test $125
Mon - Thurs / July 19 - July 22 / 5pm-9pm
This 15-hour course focuses on safety issues of food handling, while preparing students to take the NYC Dept. of Health & Mental Hygiene’s Food Handler Certification exam. You will be scheduled by the College to take the DOH test. The exam will be administered by the NYC DOH online via WebEx. This certification does not expire.
Testing fee: $35 per person

RTP 39 - Food Service Management Program $600 plus $35 material fee
***To Be Offered in Fall 2021***
Are you interested in a management career path in the food industry? Here's your chance to be trained by food industry professionals on key food service concepts, culinary arts education, and earn 3 training certificates: NYC Food Handlers Certificate, ServSafe Managers Certificate, and the OSHA 10 General Industry Certificate. The Food Service Management Program is designed to develop trainee's entry level based knowledge and the skills necessary for employment in the food service industry. Trainee’s will learn general work-related etiquette, basic culinary skills, recipe development, nutrition education that will increase food industry skills.

VETERINARY ASSISTANT

CTF 15 - Veterinary Assistant I $350
***To be offered in Fall 2021***
Part one of this two-course series designed to prepare you for a career in animal care. The course will include veterinary terminology, medical and surgical procedures, office administration functions, becoming a vital part of the animal care team and more.
Note - Some required class hours will be held at an off-site animal care facility.

CTF 16 - Veterinary Assistant II $350
Tues, Wed, Thurs / July 7 - August 19 / 6:45pm-9:45pm
Part two of this two-course program. This online course will build upon the knowledge learned in CTF15, focusing on client communications, best practices in animal care, and the roles of each member of the animal care team.
Prerequisite: CTF 15 - Veterinary Assistant I
Note - A minimum of 20 hours are required to be completed at an animal care facility. Students are responsible for securing a facility at which they can volunteer to complete these hours. Documentation of completion will be required.
Instructor may waive this requirement dependent on individual student's experience and course academics.

More than 50 million U.S. households own more than one pet, so it's not surprising that vet assistant and laboratory animal caretakers careers are expected to grow 19% by 2026 and there will be over 6,000 new jobs created in this field! You've picked a great time to begin veterinary assistant training.
Salary: $28,850 - $36,240
Job projections thru 2026: +19%
Faster rate of growth than the average.

“I knew I needed to change careers because I was not happy with my current job. I had always wanted to work with animals and needed to start on that path - just wasn't sure how. The program at KCC gave me a great start to a career as a Veterinary Assistant and now I am doing something I love!”
**VSE 21 - Recognize/Report Child Abuse $75**
Saturday / July 31 / 9:30am-12pm
Learn the physical and behavioral signs of child abuse and maltreatment. You will learn about mandated reporting and how to carry out your professional responsibilities. NY State Certificate of Completion awarded by the state.

*Students must successfully present and submit valid non-expired government issued photo identification prior to class start date to be eligible to participate in this course. Students must be on time. Late students will be denied successful completion of learning hours.*

**VSE 22 - School Violence Prevention and Intervention $75**
Saturday / July 31 / 1pm-3:30pm
Learn the dynamics of aggressive behavior in children and the tools to avoid them becoming victims of such behavior. This is the NY State required workshop for all who work with children. Certificate of Completion awarded.

*Students must successfully present and submit valid non-expired government issued photo identification prior to class start date to be eligible to participate in this course. Late students will be denied successful completion of learning hour.*

**VSE 50 - Dignity for All Students Act $100**
Saturday / July 24 / 9am-4pm
or Saturday / August 21 / 9am-4pm
Kingsborough Community College is approved by the New York State Education Department. This workshop training is on the social patterns of harassment, bullying and discrimination. This is required for all school professionals completing state-registered programs that lead to certification.

*Students must successfully present and submit valid non-expired government issued photo identification prior to class start date to be eligible to participate in this course. Late students will be denied successful completion of learning hours.*

---

**NEW YORK STATE LMSW, LCSW & LMHC CONTINUING EDUCATION HOURS**

Programs to be offered in Fall 2021.

**Contact us CEUProgram.KCC@KBCC.CUNY.EDU to learn more or to suggest a topic.**

Kingsborough Community College's Office of Continuing Education is recognized by the New York State Education Department’s State Board for Social Work as an approved provider to offer continuing education to Licensed Master Social Workers (LMSWs) and Licensed Clinical Social Workers (LCSWs) for Licensed Social Workers #SW-0613 as well as a Mental Health Counseling Department Approved Provider #MHC-0191.

**DID YOU KNOW THE CENTER FOR CAREER DEVELOPMENT & EXPERIENTIAL LEARNING**
Provides our students with access to incredible career readiness services such as:
- A one-on-one session with a career coach which can assist in determining a career path.
- A career expert to review your resume and provide edits and feedback!

Learn more on page 4!
Kingsborough Community College is a New York City Department of Buildings approved Site Safety Training (SST) Provider.

Courses offered in English, Russian and Spanish.

SST and SST-Supervisor cards are printed on campus.

Cards will be issued when all requirements are met as prescribed by the DOB.

With a valid OSHA 30 card you have the option of taking only the courses your need to receive the SST card. Group pricing available for employers with 5 or more employees.

Email Vickie DiMartino VDiMartino@kbcc.cuny.edu for more information or Call 718 368-5050 for more information.

VTT 23 - 30-Hour OSHA Construction $300
Tues, Wed, Thurs / July 6 - July 15 / 5pm – 10pm

VTT 24 - 10-Hour Site Safety Training $175
Mon & Tues / July 19 & July 20 / 5pm - 10pm
10 Hours SST includes:
2-Hour Drug & Alcohol Awareness
8-Hour Fall Prevention

VTT 26 - Site Safety Supervisor $300
Mon-Thurs / July 26 - August 5 / 6pm-10pm
32- Hours SST Supervisor includes
8-Hour Fall Prevention
8 Hour Site Safety Manager Refresher/Chapter 33
4 Hour Supported Scaffold
2-Hour Drug and Alcohol Awareness
2-Hour Site Safety Plan
2-Hour Tool box Talks
2-Hour Pre-Task Safety Meetings
2-Hour DOB General Electives
2-Hour DOB Specialized Electives

VTT 27 - 4-Hour Supported Scaffold User $75
Tues / August 10 / 6pm – 10pm
METAGENOMICS AND LARGE DATA SETS ANALYSIS

CTF 125 Metagenomics Discovery Challenge $325
Monday and Thursday / August 2 - August 30 / 12:30pm-2:30pm*
Metagenomics Discovery Challenge (MDC) – is a certificate-based course. The course is offered online and it will be using Team-Based Learning and Open Educational Resources. It doesn’t have any prerequisites, but a background in biological sciences or computer science would be helpful. Students will learn to do bio-surveillance on metagenomic datasets, identifying fungal (and other micro-eukaryotic), bacterial, archaeal, and viral sequences within these datasets. This will reinforce the fundamentals of computational biology utilizing the Next Generation Sequencing (NGS) technology and computational tools important in determining metagenomics data sets. At the end of the course, students will create a 3-5 minute video using available resources to explain the tools they’ve learned, the importance of viral discovery, and antibiotic resistance, and their discoveries.

*The course will run asynchronously from Monday through Thursday, and synchronously on Mondays from 12:30 to 2:30 pm and Thursdays from 12:30 to 2:30 pm.
Participants should budget a minimum of eight hours per week for this course.
For additional information please contact the Metagenomics program coordinator:
Dr. Brogun at Dmitry.Brogun@kbcc.cuny.edu

CompTIA A+ and CompTIA ITF+

Information Technology training for launching an IT Career!
*** Coming Fall 2021 ***
The Computing Technology Industry Association (CompTIA) is considered the world’s leading technology association. Since its founding in 1982, CompTIA has set standards for certification in IT support, from hardware and devices to networks and cybersecurity.
CompTIA IT Fundamentals+ (ITF+) is an introduction to basic IT knowledge and skills. ITF+ helps professionals to decide if a career in IT is right for them or to develop a broader understanding of IT. ITF+ is the only single certification that covers all areas of IT foundations, creating a broader understanding of IT making it ideal for non-technical professionals.
FREE training program for those that qualify!
Click here to sign up for more information!

Technology Requirements:
To participate in all courses and programs, students must have reliable internet and computer access during all scheduled course times and dates, as well as outside of course time in order to complete required assignments and learning. Windows PC is recommended for all courses, specifically courses requiring the use of downloadable software. Most courses are facilitated through Blackboard, the college’s Learning Management System, or Zoom; various courses utilize both Blackboard and Zoom. To actively participate in classes, students’ devices should have audio, microphone and camera capabilities.

Tech Check! Must have reliable internet and computer access. Windows PC recommended.
PERSONAL ENRICHMENT

HEALTH & WELLNESS

NHB 135 - Cooking with Spices $25
Tues / July 27 / 5:15pm-7:15pm
Learn how to incorporate everyday spices to add flavor and improve health. Students will discuss spice families and learn how to create spice blends and how to use them. This informative course will focus on various spices and flavors including Indian, Latin, Japanese, Middle Eastern and more!

NHB 111- Quick and Easy Summer Recipes $25
Tues / August 3 / 5:15pm-7:15pm
Quick and easy summer recipes you'll want to make all summer long. Make your summer summer with easy weeknight dinners, grilled mains, side dishes and dessert.

WRITING

NHB 97 - Write a Play $100
Tues & Thurs / July 6 - August 26 / 7pm-9pm
Have a story you've always wanted to write?
Learn Playwriting! This class offers clear, step-by-step guidance in the basics: character, conflict and structure, setting, dialogue and formatting. You will be guided through the process of writing a play from start to finish. Whether you seek to write one-acts or full-length plays, this class will give you the tools to go forward on your writing journey. This course is for writers of all levels looking to learn the basics of writing for the stage.

FOREIGN LANGUAGE

NLA 31 - CONVERSATIONAL ITALIAN I $100
Mon & Wed / July 7 - August 30 / 7pm-9pm
Increase your ability to converse with co-workers, colleagues, or neighbors.

NLA 60 - CONVERSATIONAL SPANISH I $100
Tues & Thurs / July 6 - August 26 / 7pm-9pm
Increase your ability to converse with co-workers, colleagues, or neighbors.

Want to learn a language you don't see offered here?
Then, check out KCC on Ed2Go, where have a wide range of foreign language courses offered entirely online and led by expert instructors! Our online courses are affordable, fun, fast, convenient, and designed just for you.
Ready to explore our Ed2Go catalog? Click here!
50+ WELLNESS PROGRAM

COM 09 - Yoga and Pilates $60
Mon / July 12 - August 16 / 9:30am - 10:30am
In this course you will gain flexibility & strength, improve posture & balance, and practice mindfulness with this mix of Hatha/Vinyasa Yoga combined with Pilates exercises. Please have a yoga mat. Yoga strap and blocks are optional.

COM 17 - Outdoor Walk & Tone $60
Wed / July 7 - August 11 / 9am-10am
Join us for a fun walk outdoors in a centralized location. The 2nd part of the workout will be using light weights and resistance bands to tone your muscles. Central location will be announced. Bring 2 or 3lb hand weights and wear sneakers.

COM 42 - Arthritis Workout $60
Tues / July 6 - August 10 / 9:30am-10:30am
Gentle and full body exercises in and out of the chair for your joints & muscles to increase their range of motion & decrease pain. Wear comfortable clothing & supportive sneakers.
Be sure to have an exercise band- medium to medium firm for intensity (green and blue), one set of 1lb dumbbells, 1 set of 2 or 3lb dumbbells, and 1 set of ankle weights 2 or 3lbs.

COM 92 - Osteoporosis Workout $60
Thurs / July 8 - August 12 / 9:30am-10:30am
You'll do the best exercises for osteoporosis (thinning of the bones) to increase strength and bone density and improve balance skills. Have a set of 2 lb. ankle/wrist weights and wear sneakers.

COM 118 Dance Cardio & Toning $60
Mon / July 12 - August 16 / 11am - 12pm
In this online course you will work up a sweat by dancing up a storm with this fun blend of dance cardio and toning. Easy to follow choreographies are interspersed with toning exercises to get a full body workout. Please wear dance sneakers. Light hand weights 1 to 3 lbs. and resistance bands are optional.

COM 130 - Stretch, Tone and Strengthen w/ Chair Pilates $60
Wednesday / July 7 - August 11 / 4pm- 5pm
Safely build strength, stability, and coordination in this chair Pilates class. Learn and practice exercises that teach you how to activate and coordinate several muscle groups at the same time, starting with your core. Improve balance, body alignment and posture to help you maintain an active lifestyle. Exercise will be done in chair & standing. Wear comfortable clothing and flat shoes/sneaker. Have for use light hand weights.

COM 134 Quick and Easy Summer Meals $60
Tues / July 6 - August 10 / 11am - 12pm
Relax on the beach this summer and eat healthy with these simple recipes that will keep you looking and feeling great. Learn to make nutritious main meals, desserts and side dishes you will love all year long! The students will receive with the weekly recipes and ingredients and can choose to watch the cooking demonstration or join in.

COM 135 How to Organize Your Entire Home: 2- Part Series $25
Thurs / August 5 - August 12 / 11am - 12pm
A two part workshop on home organizing. Participants will move virtually around the entire home and learn tips and tricks room by room on how to declutter. Time will be allotted for questions. No prior knowledge or experience is necessary. Participants should wear loose fitting clothes and comfortable shoes or sneakers.

Are you 50+ years of Older? Retired ? Thinking of Retiring? Want To Try Something New?
Aging Mastery Program Fall 2021
LIVE WELL * DO WELL * AGE WELL
FREE Program for NYS residents 50+ years of age residing in Brooklyn District 43 & Queens District 32
Email: Susan.Lavin@kbcc.cuny.edu
Call Susan Lavin 718 - 368-5079
HEALTHCARE WORKFORCE TRAINING

CarePath is a FREE healthcare career training program for people, new and incumbent workers, who want to become Care Coordinators.
Care Coordinators are essential to positive health outcomes whether patients are battling an acute illness or managing a chronic disease, with a goal of keeping them out of emergency rooms and hospitals. Working alongside other health professionals, they handle patients’ care by organizing treatment plans, providing educational resources and monitoring care. **Click here to apply.**

HealthPath is a healthcare career pathway training program for people who want to begin careers in the Healthcare Industry.
**HealthPath** is a healthcare career pathway training program for people who want to begin careers in the Healthcare Industry. Training components include **Home Health Aide, Health Coaching, Mental Health First Aid** and career planning to help you map your career paths and reach your career goals! The final training will consist of an **Accelerated Certified Nursing Assistant** training program. This is a FREE training program. **Click here to apply.**

JOB CORPS SCHOLARS PROGRAM

**FIND THE CAREER THAT’S RIGHT FOR YOU, FOR FREE! Register Now!**
Job Corps is a tuition-free training and education program that connects eligible young men and women, 18-24 years old, with the skills and educational opportunities they need to establish real careers.

At Kingsborough, Job Corps will offer students the opportunity to meet with advisors to discuss their options and what career pathway is right for them! Once enrolled, they will begin a training program to gain the certificate and credentials needed to begin their careers!

Interested in learning more? Call us at 718-368-6690 or email us KCCJob.Corps@kbcc.cuny.edu

DESIGN WORKS

Are you looking for a career where you can be creative and use technology?
Now You can! Consider Kingsborough’s **Design Works** User Experience (UX) Design program!
UX Design is a multi-disciplinary approach to user engagement. The process uses psychology, human-centered design and visual design to enhance how a person responds to a product, whether that be a website, mobile application, wearable technology or print material.
**Design Works** is a free UX training program that includes:
- Instruction from industry experts
- Professional portfolio creation
- Real-world application of knowledge
- Workshops and networking events
- Job search and college enrollment support

Applicants must be at least 18 years old and have a high school diploma or have passed the HSE/TASC (GED). Other eligibility requirements may apply.

Recruitment for the Winter 2022 cohort will begin in the Fall 2021.
**Click here to sign up!**
Sign up for Industry UpSkill courses to gain media skills!
Reel Works is partnering with Kingsborough Community College to offer MediaMKRS Industry Upskill courses to Continuing Education students interested in gaining new skills and learn about careers in the media industry. MediaMKRS Industry Upskill courses are self-directed, online skill-building mini-courses created in partnership with leading media companies. Take courses with companies like Vice Digital and FilmNation at home, on your own time, and earn a digital credential that you can share with employers on your resume or via LinkedIn.
MediaMKRS Industry Upskill Courses will be available this Fall. If you are interested in learning more, sign up here and you will get an email when the courses are live.

FOOD AND BEVERAGE WORKSHOP SERIES
BROOKLYN FOOD AND BEVERAGE ONLINE SERIES

Spice up your kitchen with these online LIVE cooking workshops from some of your beloved Brooklyn eateries.
Whether you want to make that incredible pasta dish or make the perfect Old Fashioned we have all the ingredients you need for an epic epicurean experience while you support your favorite Brooklyn eateries!

VWS 01 - Jam'It Bistro Presents- Caribbean Fusion- Jerk Recipes $25
Wednesday / June 23rd / 7pm-8pm
Facilitator Dawn Skeete - Jam'It Bistro is situated at the heart of Red Hook, Brooklyn. In addition to its rich menu with a variety of dishes, they proudly offer a wide range of delicious Caribbean cuisine. They have remastered several favorites to create something new and delicious. Blending global cuisines is what Jam'It Bistro specializes in - their menu is a fusion of West Indian and Italian cuisine. It is basically a delicious combination of Pasta and Jamaican Jerk. Always adapting to the evolving gastronomic needs of New Yorkers!

VWS 02 - Exotically Fresh Foods and Beyond Presents- Haitian- Pineapple Jam $25
Wednesday / June 30th / 7pm-8pm
Facilitator Mila Belice - Learn how to master making this delicious Pineapple jam that is perfect for spreading on toast and can also be used as the foundation for sweet-and-sour sauce or a glaze for roasted meats. Exotically Fresh Foods and Beyond is a Brooklyn based establishment specializing in Haitian delicacies. Enroll to learn more about Haitian foods and how to make this tangy jam!

Are you a Brooklyn Chef, Baker, Barista or Bartender?

Would you like your establishment to be a featured in our workshop series?
As a way to support the local Brooklyn restaurant industry, Kingsborough Community College in partnership with the Brooklyn Chamber of Commerce is offering the Brooklyn Food and Beverage Online Series. This online series is simply another way for customers to support their favorite eating and drinking establishments without ever leaving the comfort of their homes AND gaining valuable and enjoyable recipes and content.
To learn more, sign up here!
We offer a wide range of highly interactive courses that you can take entirely over the Internet. All of our courses are led by expert instructors, many of whom are nationally known authors. Our online courses are affordable, fun, fast, convenient, and geared just for you. Our online courses are affordable, fun, fast, convenient, and geared for all ages!

Click here to check out our Ed2Go catalog of offerings!

A new array of extraordinary online tech courses for children ages 8-14 through our continued partnership with Black Rocket!

See flyer on page 5 for more details.

Click here to check out our Black Rocket catalog of offerings!

Tech Check! Must have reliable internet and computer access. Windows PC recommended.

Technology Requirements:
To participate in courses, students must have reliable internet and computer access during all scheduled course times and dates, as well as outside of course time in order to complete required assignments and learning. Windows PC is recommended for all courses, specifically courses requiring the use of downloadable software. Most courses are facilitated through Blackboard, the college’s Learning Management System, or Zoom; various courses utilize both Blackboard and Zoom. To actively participate in classes, students’ devices should have audio, microphone and camera capabilities.