Certifying exam fees are not included in the tuition.

Personnel and health care professionals are in constant need of care givers that offers professional care to patients. The Role of a Certified Nurse Aide is to provide care to patients in hospitals and other health care facilities.

The role of a nurse aide involves providing care to patients, and assisting nurses with tasks that do not require specialized knowledge or skill. Nurse aides work under the supervision of a registered nurse and perform duties such as:

- Assisting with dressing, bathing, and other personal care.
- Providing emotional support to patients.
- Approaching the patient with a welcoming smile and establishing rapport.
- Providing support to patients who are undergoing treatment.
- Assisting patients with medical equipment.
- Engaging patients in conversation to alleviate loneliness.
- Assisting with meals and feeding patients.
- Assisting with ambulation and providing physical assistance.
- Assisting with medications.

To become a Certified Nurse Aide (CNA), you must complete a state-approved program and pass a competency examination. This program typically includes instruction in patient care, anatomy and physiology, infection control, communication, and ethics.

The program is offered in both traditional and hybrid formats. The traditional format is classroom-based, while the hybrid format combines online and in-person instruction. This program is designed to provide a comprehensive understanding of the role of a CNA, and prepare students for the CNA certification examination. For more information, contact the Office of Continuing Education at Kingsborough's Healthcare Institute.

CTF20 - Anatomy and Physiology Online - $325
Tue Thu | May 5 - June 30 | 6:30-10pm

An introduction to the structure and function of the human body, common disorders and diseases in relation to body systems. This course is required for CTF 87/88 Basic Patient Care Skills & Diagnostic Tests, CTF 90 EKG/ECG and CTF 91 Phlebotomy Procedures.

CTF25 - Introduction to Terminology and Insurance Online - $325
Mon Wed | May 4 - July 1 | 6:30-10pm or Sat | May 9-June 20 | 9am-4:10pm

An overview of the medical terminology used in a medical office, starting with the basics of anatomy, including the human body and its skeletal, pulmonary, digestive, cardiovascular and reproductive system and an introduction to health insurance.

CTF26 - Procedures and Coding Online - $325
Mon Wed | May 4 - July 1 | 6:30-10pm

This course covers CPT, a systematic linking and coding of procedures and services used in outpatient settings. This coding is required for billing and reimbursement by insurers. ICD-10-CM, the international classification of diseases, is used worldwide by many healthcare facilities.

Prerequisite: CTF 25 Introduction to Terminology and Insurance.

CTF27 - Computerized Billing and Clinical Practice Online - $325
Tue Thu | May 5 - June 30 | 6:30-10pm

You will continue your study of office procedures and billing to include scheduling patients for appointments, surgical and testing procedures, completing patient charts, and accounting practices using state-of-the-art medical software.

Prerequisite: CTF 26 Procedures and Coding, and basic computer skills.

CTF42 - Concepts of Pharmacology Online - $325
Mon Wed | May 4 - July 1 | 6:30-10pm

Discover how pharmacology relates to our anatomical system and the adverse effects of various drugs and their subsequent disorders. Become familiar with parenteral solutions and the special handling of chemotherapy drugs.

Prerequisite: CTF 41 Medical Terminology and Pharmaceutical Calculations, and basic computer skills.

Materials fee: $35

CTF89 - Certified Electronic Health Records Specialist Online - $575
Sat | May 10 - June 20 | 9am-4:10pm

Using Electronic Health Records (EHR) software, you will learn the basics of entering health information: Clinical Decision Support Tools, Physician Order Entry Screens, and Electronic Prescribing. You will also learn how to define, formulate and interpret health information from an actual EHR, as well as arrange and create detailed workflows. Time will also be allotted to practice for the NHA CEHRS examination.

Prerequisites: Computer proficiency and some experience in office administration.

CTF102 - Introduction to Health Care Coordinator Online - $150
Tue Thu | May 5 - May 19 | 6:45 – 9:45pm
Par I Patient Engagement

Disparities, Transition of Care, Navigating the Insurance System and Community Resources/Health Care Settings, Professional Work Ethics: Cultural Competency, Awareness of Bias and Values, Evidence Based Practice and Care Coordination.

CTF103 - Introduction to Managing Chronic Conditions and Addictions Online - $150
Tue Thu | May 21 - June 4 | 6:45 – 9:45pm

Topics include Health and Wellness, Diabetes, Cardiovascular disease, Asthma, HIV/AIDS, Cancers, Mental Illness, Cognitive impairment, dementia, depression, and substance use and addiction.

COH1600/HPE1200O Health Coaching Online

$1000 (Payment plan available)

Part I Patient Engagement

Students will have acquired skills to educate, engage, and support individual patients to improve the patient’s health outcomes.

Part II Concepts of Wellness

This fundamental course covers a broad spectrum of health-related topics to make students aware of the causes of mental and physical illnesses and their prevention, and demonstrates how lifestyle, perceptions and decisions affect health.

Hybrid Healthcare Courses

CTF78/79 - CNA Intensive Hybrid - $750
Mon –Thurs | May 4-June 29 | 6-10pm

Mandatory lab sessions held on Thursdays.

This course introduces students to the needs of the patient, legal/ethical issues, effective communication and anatomical changes accompanying the aging process. It will also cover health and nutrition and the care of persons with cognitive and mental disabilities. Includes 32 hours of supervised clinical experience in a Residential Health Care Facility.

Materials fee: $40

*32 hours of clinical experience will be conducted during early afternoon and evening hours.

Prerequisite: Medical clearance is required to participate in the clinical experience. Basic Life Support/CPR (BLS/CRP) must be completed before the clinical experience. Course textbook, uniform scrubs and CNA certifying exams are not included in the tuition.

CTF93 - Patient Care Technician Intensive Hybrid - $750
Mon-Thurs | May 4-June 29 | 6-10pm

Mandatory lab sessions held on Wednesdays

Study includes comprehension of instruction on venipuncture anatomy and performance of venipuncture techniques. Students will also learn and practice performing EKGs and basic terms associated with cardiovascular system, anatomy and physiology.

This course is for Certified Nurse Aides only. Live needle sticks performed. Students must sign an Assumption of Risk.

Materials fee: $45