KINGSBOROUGH

COMMUNITY COLLEGE

Meeting of College Council

There were present:

Prof. Adise	Prof. Farley	Prof. Lloyd	Ms. Reid
Prof. Arliss	Prof. Farrell	Prof. Marshall	Ms. Sandyford
Prof. Babbitt	Dean Fox	Prof. Martin	Prof. Sarinsky
Prof. Barnhart	Prof. Gerwin	Mr. Matveev	Prof. Scherek
Dr. Basile	Prof. Graziano	Ms. McDermott	Prof. Shrimpton
Prof. Bernstein	Prof. Graziano-King	Prof. Mezhibovskaya	Prof. Sokolow
Prof. Burger	Mr. Guadarrama	Prof. Mikalopas	Prof. Staum
Ms. Cendan	Prof. Guigno	Prof. Mogensen	Mr. St. Bernard
Mr. Chase	Prof. Hesse	Ms. Molina	V.P. Suss
Ms. Cohen	Prof. Hume	Prof. Nicosia	Mr. Swanston
Ms. DeLeon	Prof. Klapper	Prof. Olubummo	Dean Toback
Ms. Derks	Prof. Kraljic Curran	Prof. Owusu-Ansah	Ms. Valentin
Ms. Driscoll	Prof. Lane	Mr. Ozeryan	Prof. Yarmish
		Dean Pappagallo	Prof. Zeitlin

President Peruggi called the meeting to order at 3:10 p.m.

I. The minutes of the meeting of September 25, 2007 were approved unanimously.

II. Reports
   A. President's Report

   President Peruggi reported that the total enrollment for the Fall 2007 semester was 14,490, a figure that was flat compared to the prior year. Enrollment numbers without College Now were 11,449, actually up 1% from the prior year.

   The budget news for the coming years is gloomy. The City and State fiscal outlook has been negatively affected by the real estate slump. The City has required that the University make cuts for the next years and the University has asked us to file a PEG (Program to Eliminate the Gap). Our share of the cut is $375,000. For the next academic year, our share will be $1.3 million. Compounding this cutback is the flat enrollment over the past few years which has resulted in lost revenue. This year we will be $1 million short in meeting our budget figures. We will need to recruit more students to supplement the loss of My Turn students and the closure of the Teachers on Sabbatical Program.

   Spring Convocation, on Friday February 29, 200,8 will consist of two parts. Professor William Peltz, Professor of Psychology at Herkimer County Community College, SUNY, will be the keynote speaker. He will address the use of technology in education. This will be followed by workshops run by our own faculty who will demonstrate how they are using technology in the classroom.

   The President listed some grants which various Kingsborough faculty and staff have received recently:

   • Pennsylvania Performing Arts on Tour, $1400, Free Sundays at Kingsborough, Mona Smith
   • Manpower Demonstration Research Corporation, $30,000, Opening Doors Learning Communities, Rachel Singer
   • Robin Hood Foundation, $305,000, Opening Doors Learning Communities, Rachel Singer
   • New York State Department of Labor, $481,392, Limited English Proficiency and Contextualized Learning in the Workplace, Saul W. Katz, Continuing Education
   • Consortium for Worker Education, $500,000, Jobs To Build On, Saul W. Katz; Stuart Schulman
   • New York State Education Department, $929,672, Perkins IV, Lawrence Pero

   President Peruggi also mentioned that she had completed meeting with the academic departments and was happy with the responses and projects currently being undertaken by the faculty. She also thanked all the people who were instrumental in running recent Campus-wide events, such as the International Hall of Flags dedication, the christening of the RV Drucker, the "Eyes Wide Open" exhibit and the student club activities.

Most notable was the fundraiser run by students which was able to collect $4,073 dollars for St. Jude's Research Center.

B. Committee on Budget

Dean Fox reported that the Budget Committee was consulting with the administration on the CUNY Compact. The CUNY Compact was to be a program whereby the State and City invested in CUNY, the colleges raised money to contribute, and tuition increases would be planned and predictable. CUNY is proposing $4,101,000 for Kingsborough's 2008-2009 Compact Programmatic Initiatives. The following are the categories given to us by CUNY- we may only transfer up to 20% between categories. The ultimate decisions regarding Compact expenditures rest mostly with the college administration but CUNY requires that in the planning it consult with the governance body and with students. Because of its role in planning, the consultation is being done through the Budget Committee.

1. <u>Strengthening the Flagship Environment</u> includes hiring full-time faculty and faculty support. $1,544,500 is requested for this area.

2. <u>Fostering a Research Environment</u> includes support for faculty and student research and $579,600 is requested for this area.

3<u>. Student Services</u> – advising and counseling, facilitation of financial aid, etc. - $453,600

4. <u>Workforce and Economic Development</u> – creating career pathways through non-credit and credit programs - $307,900

5. <u>Information Management Systems</u> – including support for CUNY FIRST - $645,600

6. <u>Upgrading Facilities Infrastructure</u> - $570,000

C. Curriculum Committee

The following resolutions presented by the Curriculum Committee were approved by acclamation:

1. Resolved, That the following degree programs be approved:

   a. Department of Business
      A.A.S. Fashion Design

   b. Department of Tourism & Hospitality
      Marine Mechanic Certificate

2. Resolved, That the following Letters of Intent be approved:

   a. Department of History, Philosophy and Political Science
      A.A. Criminal Justice (Joint Program with John Jay College
      B.A. in Criminal Justice)

   b. Department of Nursing
      (1)A.A.S. Emergency Medical Service

      (2)A.A.S. Occupational Therapy Assistant

      (3)A.A.S. Pharmacy Technology

2

(4) A.A.S. Radiologic Technology

(5)A.A.S. Respiratory Therapy

(6)A.A.S. Veterinary Technology

Changes in all of the above letters of intent:
1. Replace the term, *medical math*, with *medical calculations*
2. Change *Associate's* Degree required for faculty to *Bachelor's* Degree required for faculty.

Also, in the preparation of final proposals the following considerations must be made:

1. Place ENG 02400 closer to ENG 01200 in program of study
2. Consider an ethics course as a requirement or option
3. Review the number of credits required for Anatomy and Physiology from the present six (6)—resolve how many courses are required (one or two)
4.Create laboratory space with no negative consequences to existing departments' use.

We also suggest that the six proposals be staggered in their presentation to the Curriculum Committee to allow for proper review and consideration.

    c. Department of Physical Sciences
        A.S. Chemistry – *Forensic Science Studies Concentration* (Joint Program with John Jay College B.S. in Forensic Science)

    d. Department of Tourism and Hospitality
        A.A.S. Culinary Arts and Food Management

    e. Department of Health, Physical Education and Recreation &
      Department of Tourism and Hospitality
        A.S. Sports Management

3. Resolved, That the following change in a degree program be approved:

    Department of Health, Physical Education and Recreation
        A.A.S. Exercise Science/Personal Training

            From: A.A.S. Exercise Science/Personal Training
            To: A.S. Exercise Science/Personal Training
            Delete: BA 06000 or CP 01100 or TEC 02500
            Delete: Group Requirements 6 credits
            Add: Group Requirements 9 credits

4. Resolved, That the following changes in degree requirements be approved:

    a. Department of Biological Sciences
        A.S. Biology – Marine Biology Concentration
            Delete: HPE 03600, *Marine Safety and First Aid*
            Add: HPE 01200, *Wellness, Personal Health and Fitness*

b. Department of Business
       A.A.S. Website Development and Administration
              Delete: ADM 09200
              Add: TEC 05800

c. Department of Communications and Performing Arts
       (1) A.S. Speech Communication
              Delete: All majors must take:
              SPE 01200
              SPE 04100

       (2) Speech Pathology Concentration
              Add: SPE 01200 or SPE 02600
              SPE 04100
              Add: 2-5 credits sufficient to meet required total of 60 credits
              Delete: Public Communication Concentration
              Add: Communication Studies Concentration
              Delete: MCM 03000
              Add: SPE 01200, SPE 02100, SPE 02600
              Delete: Electives 0-3 credits sufficient to meet required total of 60 credits
              Add: 3-6 credits sufficient to meet required total of 60 credits

d. Department of Health, Physical Education and Recreation
       Program in Exercise Science/Personal Training
              Add: Group C
              PEW 02100 (Personal Self Defense for Women)

e. Department of Mathematics and Computer Science
       (1) A.A.S. Computer Information Systems
              Department Requirements:
              Delete: CP 03100, CP 03300, CIS 01100
              Add: CP 00500, CP 02100, CP 02200
              Choose ONE of the following (NOTE Pre-requisites Required):
              Delete: MAT 01300 or MAT 01400
              Add: MAT 01100 or MAT 01400
              Choose THREE of the following:
              Delete: CP 02100, CP 02200, CP 06100
              Delete: Choice of courses in this group **may not** include **both** CP 02100 and CP 06100

       (2) A.S. Mathematics
              Department Requirements:
              Delete: **Mathematics or Computer Programming Electives… 8 credits
              Add: **Choose two courses from:
              CIS 01300, CIS 01400, CS 03500, MAT 02000, MAT 01100 for 8 credits
              **Laboratory Science

5. Resolved, That the following New Courses be approved:

a. Department of Behavioral Sciences and Human Services
       (1) EDU 05200, *Introduction to Inclusive Classrooms: Strategies for Effective Instruction,* 3 crs., 3 hrs. (formerly EDU 08205)
       Pre/Co-requisites: none

b. Department of Business (NOTE: These 8 courses are approved pending approval of Fashion Design AAS)

    (1) FD 01100, *Fashion Sketching I,* 3 crs., 3 hrs.

    (2) FD 01200, *Fashion Sketching II,* 3 crs., 3 hrs.

    (3) FD 01300, *Computerized Fashion Design,* 3 crs., 3 hrs.

    (4) FD 01400, *Garment Construction,* 3 crs., 3 hrs.

    (5) FD 02100, *Fashion Design I,* 3 crs., 3 hrs. (Renumbering of current FM 04000)

    (6) FD 02200, *Fashion Design II,* 3 crs., 3 hrs.

    (7) FD 02300, *Design Trends and Aesthetics,* 3 crs., 3 hrs.

    (8) FD 09200, *Field Experience in Fashion Design,* 3 crs., 9 hrs.

c. Department of Communications and Performing Arts
    (1) SPE 02600, *Intercultural Communication* 3 crs., 3 hrs.
    Pre/Co-requisites: none
    Fulfills Group I Distribution Requirement

d. Department of Health, Physical Education and Recreation
    (1) HE 05000, *Weight Management*, 2 crs., 2 hrs.
    (formerly HE 08214)
    Pre/Co-requisites: none

    (2) PEC 05600, *Pilates System of Exercise*, 1 cr., 2 hrs.
    (formerly PEC 08210)
    Pre/Co-requisites: none

e. Department of Mathematics and Computer Science
    (1) CP 00500, *Introduction to Computer Programming*, 4 crs., 4 hrs.
    Pre/Co-requisite: A passing score on the CUNY COMPASS Test
    Fulfills Group V Requirement

f. Department of Tourism and Hospitality
    (1) MT 05600, *Advanced Outboards*, 3 crs., 3 hrs.
    Pre/Co-requisite: MT 05000, *Introduction to Outboards*

    (2) MT 05800, *Advanced Welding,* 2 crs., 3 hrs. (1 hr. lecture, 2 hrs. lab)
    Pre-Requisite: MT 05200, *Welding*
    Co-Requisite: None

The following items were presented by the Curriculum committee for informational purposes only:

6. 82 Courses

    a. Department of Biological Sciences
    PTA 08200, *Interactions in the Clinic*, 3 crs., 1.5 hrs. lecture/
    3 hrs. laboratory

Pre-requisite: PTA 00600, *Clinical Practicum I*
Co-requisites: PTA 00700, *Modalities and Procedures II*
PTA 00800, *Selected Topics in Physical Therapy*
Only open to 2nd year PTA students.

 b. Department of Business
  ADM 08200, *eBusiness Technologies*, 3 crs., 3 hrs.
  Pre/Co-requisites: none

 c. Department of History, Philosophy and Political Science
  (1) PHI 08200, *Global Ethics*, 3 crs. 3 hrs.
  Pre/Co-requisites: none
  Fulfills Group II Requirement

  (2) POL 08200, *International Organizations*, 3 crs., 3 hrs.
  Pre/Co-requisites: none
  Fulfills Group III Requirement

  (3) POL 08200, *Women and Politics,* 3 crs., 3 hrs.
  Pre/Co-Requisites: none
  Fulfills Group III Requirement

7. Changes in Course Titles, Descriptions, Credits/Hours, Pre/Co-requisites,
 Designations
  a. Change in Pre/Co-Requisite
   (1) Department of Behavioral Sciences and Human Services
    (a)EDC 02300, *Music and Movement Workshop in Education*
    From: Pre-requisite: none
   To: Pre-requisite: EDC 02000, *Foundations of Education*

    (b) EDC 03000, *Seminar and Practicum in Early Childhood Education*
    From: Pre-requisites: EDC 02000 with a grade of "C" or better and EDC 02300
    Co-requisite: EDC 02100, *Social Science in Education*
   To: Pre-requisite: EDC 02000 with a grade of "C" or better
    Co-requisite: EDC 02100

    (c)EDC 03100, *Social Science in Childhood Education*
    From: Pre-requisites: EDC 02000 with a grade of "C" or better and EDC 02300
    Pre/Co-requisite: ENG 01200 and a history or political science course
    To: Pre-requisite: EDC 02000 with a grade of "C" or better
    Pre/Co-requisites: ENG 01200 and a history or political science course

   (d) EDC 03200*, Infant/Toddler Development*
    From: Pre-requisite: EDC 02000 with a grade of "C" or better and EDC 02300
    To: Pre-requisite: EDC 02000 with a grade of "C" or better

   (2) Department of Business
    (a) TEC 05300, *Website Technology I*
    From: Pre-requisite: TEC 05700, *The Computer as a Design Tool*
    To: Pre and co-requisite: TEC 05700

    (b) TEC 05400, *Website Technology II*
    From: Pre-requisite: TEC 05300, TEC 05900, and

TEC 02500 or BA 06000 or CP 01100 or Department permission
To: Pre-requisite: TEC 05300 or Department permission

(c) TEC 05500, *Website Technology III*
From: Pre-requisite: TEC 05400
To: Pre-requisite: TEC 05300 or Department permission

(d) TEC 09101, *Professional Portfolio Development*
From: Pre/Co-requisite: TEC 05500
To: Pre-requisites: TEC 05400, TEC 05500, TEC 05700 and
TEC 05900, *Photodigital Illustration*

(3) Department of Health, Physical Education and Recreation
(a) EXS 091X6, *Field Experience in Exercise Science*
From: Pre-requisites: EXS 00900, EXS 01000, EXS 01100,
EXS 01200 and EXS 01300
To: Pre-requisites: EXS 00900, EXS 01000, EXS 01100,
EXS 01200, EXS 01300 and EXS 01500

(b) RPE 03500, *Therapeutic Recreation for Individuals with
Disabilities II*
From: Pre-requisite: RPE 03100, *Therapeutic Recreation for Individuals with
Disabilities*
To: Pre-requisite: RPE 03100 or COH 01100, *Introduction to
Community Health Services*

(4) Department of Mathematics and Computer Science
(a) CIS 01200, *Introduction to Operating Systems*
From: CIS 01100 plus one programming course
To: CP 00500

(b) CIS 02100, *Introduction to Web Page Development*
From: CP 01100 or CIS 01100 or BA 06000 or TEC 02500
To: CP 01100 or CP 00500 or BA 06000 or TEC 02500

(c) CIS 03100, *Introduction to Data Base*
From: CIS 01100, or BA 06000, CP 01100 or TEC 02500
To: CP 00500, or BA 06000, CP 01100 or TEC 02500

(d) CP 02100, *C Programming 1*
From: One course on a programming language
To: CP 00500

(e) CP 04100, *COBOL Programming*
From: CIS 01100
To: CP 00500

(f) CP 06100, *JAVA Programming 1*
From: Passing grade on the CUNY Mathematics Assessment Test and one course in
a programming language or CIS 02200
To: Passing grade on the CUNY Mathematics Assessment Test and one course
in a programming language or CP 00500

(g) CP 06600, *Computer Graphics and Design*
From: CIS 01100 or CP 01100 or BA 06000 or TEC 02500 or Department permission
To: CP 00500 or CP 01100 or BA 06000 or TEC 02500 or Department permission

b. Change in Course Title
    (1) Department of Communications and Performing Arts
        SPE 01600
        From: *Speech Problems of Children*
        To: *Survey of Speech, Language and Hearing Disorders*

c. Change in Credits/Hours
    (2) Department of Communications and Performing Arts
        SPE 04100, *Language Development*
        From: 3 crs., 3 hrs.
        To: 4 crs., 4 hrs.

    (3) Department of Health, Physical Education and Recreation
        RPE 03600, *Assessment Process in Therapeutic Recreation*
        From: 2 crs., 2 hrs.
        To: 3 crs., 3 hrs.

    (4) Department of Nursing
        ST3P, *Practicum*
        From: 2 crs., 16 hrs.
        To: 2 crs., 8 hrs.

d. *C*hange in Course Description

    (1) Department of Mathematics and Computer Science
        (a) CP 01100*, Introduction to Computers and Computer Applications*
        From: Computer literacy course introducing uses of computers in society; components of a computer system; input/output devices; flowcharting and programming in BASIC, and other programming languages. Computer applications includes word processing, spreadsheets, graphics, and database management systems; computer concepts and information processing, as an area of general knowledge for the informed individual and how the computer can be used as a tool at home and at work. Computer Data Processing Majors and students who completed BA 06000 or CP 02800 or CIS 01100 or TEC 02500 WILL NOT receive credit for this course.
        Pre-requisite: Passing Score on CUNY Mathematics Assessment Test
        To: Computer literacy course introducing uses of computers in society; components of a computer system; input/output devices; flowcharting and programming in a contemporary programming language. Computer Applications includes word processing, spreadsheets, graphics, and database management systems; computer concepts and information processing, as an area of general knowledge for the informed individual and how the computer can be used as a tool at home and at work. Computer Information Systems Majors and students who completed BA 06000 or CP 00500 or CP 02800 or CIS 01100 or TEC 02500 WILL NOT receive credit for this course.
        Pre-requisite: Passing Score on CUNY Mathematics Assessment Test

(b) CP 02800, *Microcomputer Applications in Education*
From: Introduction to computers through software teaching, mathematics and the sciences and the elements of the language LOGO. Participants develop their own skills and explore methods of presenting these concepts to children. Students who receive credit for BA 06000 or CP 01100 or CIS 01100 or TEC 02500 WILL NOT receive credit for this course.
Prerequisite: MAT 00900 or Department permission
To: Introduction to computers through software teaching, mathematics and the sciences and the elements of the language LOGO. Participants develop their own skills and explore methods of presenting these concepts to children. Students who receive credit for BA 06000 or CP 00500 or CP 01100 or CIS 01100 or TEC 02500 WILL NOT receive credit for this course.
Prerequisites: MAT 00900 or Department permission

    e. Change in Course Designation
        (1) Department of Mathematics and Computer Science

           (a) From: MAT 0B3A0, *Pre-Algebra*
                 To: MAT 0X100, *Pre-Algebra*

           (b) From: MAT 0B3B0, *Algebra*
                 To: MAT 0X200, *Algebra*

  D.   Legislative Committee
        Professor Klapper reported that the Legislative Committee had met and would be presenting a report at the next meeting.

The meeting was adjourned at 3:55 p.m.

Respectfully submitted,
Barbara Ladman
Barbara Ladman, Secretary, College Council