

**KINGSBOROUGH COMMUNITY COLLEGE**  
**The City University of New York**

**CURRICULUM TRANSMITTAL COVER PAGE**

Department: \_\_\_\_\_ Date: \_\_\_\_\_

Title Of Course/Degree/Concentration/Certificate: \_\_\_\_\_

**Change(s) Initiated: (Please check)**

- |   |   |
|---|---|
| <input type="checkbox"/> Closing of Degree            | <input type="checkbox"/> Change in Degree or Certificate                              |
| <input type="checkbox"/> Closing of Certificate       | <input type="checkbox"/> Change in Degree: Adding Concentration                       |
| <input type="checkbox"/> New Certificate Proposal     | <input type="checkbox"/> Change in Degree: Deleting Concentration                     |
| <input type="checkbox"/> New Degree Proposal          | <input type="checkbox"/> Change in Prerequisite, Corequisite, and/or Pre/Co-requisite |
| <input type="checkbox"/> New Course                   | <input type="checkbox"/> Change in Course Designation                                 |
| <input type="checkbox"/> New 82 Course (Pilot Course) | <input type="checkbox"/> Change in Course Description                                 |
| <input type="checkbox"/> Deletion of Course(s)        | <input type="checkbox"/> Change in Course Title, Number, Credits and/or Hours         |
|   | <input type="checkbox"/> Change in Academic Policy                                    |
|   | <input type="checkbox"/> Pathways Submission:   |
|   | <input type="checkbox"/> Life and Physical Science                                    |
|   | <input type="checkbox"/> Math and Quantitative Reasoning                              |
|   | <input type="checkbox"/> A. World Cultures and Global Issues                          |
|   | <input type="checkbox"/> B. U.S. Experience in its Diversity                          |
|   | <input type="checkbox"/> C. Creative Expression                                       |
|   | <input type="checkbox"/> D. Individual and Society                                    |
|   | <input type="checkbox"/> E. Scientific World  |
- Change in Program Learning Outcomes
- Other (please describe): \_\_\_\_\_

**PLEASE ATTACH MATERIAL TO ILLUSTRATE AND EXPLAIN ALL CHANGES**

**DEPARTMENTAL ACTION**

Action by Department and/or Departmental Committee, if required:

Date Approved: \_\_\_\_\_ Signature, Committee Chairperson: Catherine Olubummo

If submitted Curriculum Action affects another Department, signature of the affected Department(s) is required:

Date Approved: \_\_\_\_\_ Signature, Department Chairperson: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Signature, Department Chairperson: \_\_\_\_\_

I have reviewed the attached material/proposal

Signature, Department Chairperson: Catherine Olubummo



TO: Fall 2023 Curriculum Committee

FROM: Catherine Olubummo, Chair, Department of Nursing

DATE: 10/11/2023

RE: Change in Retention Criteria for the A.A.S. Nursing

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The Department of Nursing is proposing a change in Retention Criteria for A.A.S. Nursing related to the inclusion of the LPN to RN Bridge Program (LRN).

**Change:**

**FROM:**

Retention Criteria

Criteria for retention in the Nursing Program mandates that students:

1. Earn a minimum of a “C” grade in every required Nursing and corequisite course inclusive of BIO 1200, BIO 5100, ENG 2400, and PSY 3200.
2. Students who achieve a “C-” grade in a required clinical nursing course may apply to repeat the course one time only in the semester immediately following, subject to space availability. The minimum grade for clinical courses that are repeated is a “B”. The “Intent to Return to Nursing Course” form is available on the KCC Nursing Department website under “Forms”. This must be completed with a plan of success that demonstrates significant changes in how the course material will be mastered when repeated. Only one required nursing course may be repeated.
3. Students who enter NUR 1700 and NUR 1800 must complete the Nursing program within four years from the date of entry into these courses. Any student who has not attended nursing courses for two or more consecutive semesters cannot be readmitted into the Nursing Program unless qualifying examinations have been passed in the required nursing courses previously completed successfully. Qualifying examinations may be repeated only once.
4. Students must achieve a grade of “B” in order to pass NUR 1700. Students in NUR 1700 who achieve a failing grade of no less than “C-” may repeat the course one time only after submitting an “Intent to Return Form.”
5. Students in the clinical component can only appeal the retention criteria one time.
6. Students in the clinical component can only withdraw once and must be passing to do so.

**TO:**

Retention Criteria

Criteria for retention in the Nursing Program mandates that students:

1. Earn a minimum of a “C” grade in every required Nursing and corequisite course inclusive of BIO 1200, BIO 5100, ENG 2400, and PSY 3200.
2. Students who achieve a “C-” grade in a required clinical nursing course may apply to repeat the course one time only in the semester immediately following, subject to space availability. The minimum grade for clinical courses that are repeated is a “B”. The “Intent to Return to Nursing Course” form is available

on the KCC Nursing Department website under “Forms”. This must be completed with a plan of success that demonstrates significant changes in how the course material will be mastered when repeated. Only one required nursing course may be repeated.

3. Students who enter NUR 1700 and NUR 1800 **or NUR 1000** must complete the Nursing program within four years from the date of entry into these courses. Any student who has not attended nursing courses for two or more consecutive semesters cannot be readmitted into the Nursing Program unless qualifying examinations have been passed in the required nursing courses previously completed successfully. Qualifying examinations may be repeated only once.
4. Students must achieve a grade of “B” in order to pass NUR 1700. Students in NUR 1700 who achieve a failing grade of no less than “C-” may repeat the course one time only after submitting an “Intent to Return Form.”
5. Students in the clinical component can only appeal the retention criteria one time.
6. Students in the clinical component can only withdraw once and must be passing to do so.

**Rationale for Change:**

The Nursing Department has created an *LPN to RN Bridge Program (LRN)* to provide a structured opportunity for Licensed Practical Nurses (LPNs) to demonstrate proficiency in Medical-Surgical Nursing, Pharmacology and Nutrition Nursing concepts. These areas of proficiency are embedded in NUR 1700, NUR 1800, and NUR 2100. Completion of NUR 1000 with a minimum grade of “C” allows students to receive Credit for Prior Learning (CPL) for NUR 1700, NUR 1800, and NUR 2100. The Retention Criteria for the Nursing program needed to be updated to reflect this new opportunity and ensure students who complete NUR 1000 will follow the same four-year completion requirements as students not enrolled in the *LPN to RN Bridge Program*.