VACANCY NOTICE

ISSUE DATE: ____________

CLOSING DATE: ________

COLLEGE: Kingsborough Community College

POSITION: Adjunct Lecturer in the Department of Business [______________________ position(s)]

QUALIFICATIONS: A baccalaureate or graduate degree (master’s degree preferred) in related area. A minimum of three years of teaching experience is required.

Duties: To teach a 3 credit, 3- hour college level course to junior and/or senior students at this high school BA 60: Introduction to Computer Concepts. The course introduces the students to the applications of word processing, spreadsheets, and presentation graphics—and the Internet. Students learn conceptual and operational skills necessary to successfully compete in a modern computer business environment. This class is in addition to the teacher’s regular Department of Education day and is tentatively scheduled to meet on (days) ____________________ from (start time)___________ to (end time)______________.

Salary: Rank and Salary commensurate with qualifications and experience. Starting hourly rate $77.49 - $96.47.

Effective Date: ______________

APPLICATIONS ARE AVAILABLE IN ROOM _____________

FROM __________________________

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION/AMERICAN DISABILITY ACT EMPLOYER

Vacancy.BA 60 2022 Revised 1/2022