December, 2023

Dear College Now Faculty and Staff:

Welcome Back to the Spring 2023 semester for the KCC College Now Program. As we start the fall semester, you may have questions regarding resources, approved teaching platforms, professional development, payroll and personnel, end of term requirements, class rosters or other administrative responsibilities.

Our office is open, Monday – Friday, 8:30 a.m. - 5:00 p.m. You can reach out to us via phone at 718 368 5170 and will be able to speak to a staff member. You can also continue to contact us via e-mail and will receive a prompt response to all your questions.

Find below a list of the College Now staff and contact information:

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Program Management

Anna T. Betancourt
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Professional Development, KCC Saturday and Weekday Program, Rob Pero Certificate of Achievement Award

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Enrollment Management and Grade Submission
Abraham Lincoln  International  New Utrecht  Spring Creek Community
Brooklyn Frontiers  It Takes a Village  New Visions AMS III  Sports Management
Brooklyn Studio  James Madison  New Visions HUM III  Susan E. Wagner
Channel View  John Dewey  New York Harbor  Staten Island Technical
Clara Barton  Kurt Hahn  Origins  Telecommunication
Cultural Academy  Leaders  Port Richmond  Tottenville
Curtis  Life Academy  Rachel Carson  UFT Charter
Edward R. Murrow  Leon M. Goldstein  Ralph McKee  Rockaway Collegiate
Fort Hamilton  Michael J. Petrides  Rockaway Park  Rockaway Park
Franklin D. Roosevelt  New Dorp  Schönfeld  Sari Schoenfeld

Sari Schoenfeld
Academic Program Coordinator
718 368 5320
sari.schoenfeld@kbcc.cuny.edu
Payroll, Payroll Dates and Timesheets
New Faculty Forms and Hiring Liaison

Special Note: Sari remains the payroll and personnel manager. Please contact her regarding any questions about timesheets and payment. Sandy will collect the Calendars, Part Time Faculty Workload and Collection of Public Pension Funds forms.

Sandy Manos
CLT and Enrollment Assistant
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Forms: Calendars, Part Time Faculty Workload form, Collection of Public Pension Funds.

Donna Turturro
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Peer and Post Observation Forms

Maura Wynne
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Recruitment Manager

Note that for curriculum, online resources, peer observations and questions regarding syllabi, you should contact your discipline Course Coordinator (contact information can be found on the link below):

https://www.kbcc.cuny.edu/collegenow/bios.html
I wish you a successful semester and thank you for your continued support of the College Now program which serves thousands of New York City students.

Erika Delacruz

Erika Delacruz, Academic Program Director