VACANCY NOTICE

ISSUE DATE: _____

CLOSING DATE: _____

COLLEGE: **Kingsborough Community College**

POSITION: Adjunct Lecturer in the Department of Business [_____ position(s)]

QUALIFICATIONS: A baccalaureate or graduate degree (master's degree preferred) in related area. A minimum of three years of teaching experience is required.

DUTIES: To teach a 3 credit, 3- hour college level course to junior and/or senior students at this high school **BA 60: Introduction to Computer Concepts.**

DESCRIPTION: Lab-oriented course introduces microcomputer hardware and software, emphasizing the "Big Four" business applications: word processing, electronic spreadsheets, database management, and presentation graphics. Conceptual and operational skills necessary to successfully compete in the modern technological business environment. **For the full job description, and to apply, please visit** www.cuny.edu.

This class is in addition to the teacher's regular Department of Education day and is tentatively scheduled to meet on (days) _____ from (start time)_____ to (end time)_____.

SALARY: Rank and Salary commensurate with qualifications and experience. Starting hourly rate **$77.49 - $96.47**.

Effective Date: _____
Applications are available in room: _____
From: _____

EQUAL EMPLOYMENT OPPORTUNITY
CUNY encourages people with disabilities, minorities, veterans and women to apply. At CUNY, Italian Americans are also included among our protected groups. Applicants and employees will not be discriminated against on the basis of any legally protected category, including sexual orientation or gender identity. EEO/AA/Vet/Disability Employer.

Affiliated High Schools