## **Registration for Independent Study Courses**

## Kingsborough Community College – City University of New York

**Note to Students:** Tuition connected to this registration will be billed to your bursar account.

Note to Faculty & Staff: Faculty compensation for teaching independent study courses is only allowed with the

expressed permission of the Office of Academic Affairs. Please see page two for the compensation schedule.						
Semester:	Instructor:	Instructor:				
Course:	Section:					
Title:						
Student's First and Last Name	Student EMPL	# of Credits	Student Signature			
Approvals:			<u> </u>			
Instructor	Department Cha	airperson	Academic Affairs Dean/Provost			

## **Faculty Compensation for Independent Studies**

There are times in which a course that is an essential course within a program or is required for students to graduate is significantly under-enrolled. In these cases, the Chair and the Provost may approve the offering as an independent study. In this case, faculty compensation will be provided as follows:

	Course credits				
Number of students	1-credit	2-credit	3-credit	4-credit	
1-2 students	0	0.5	1	1	
3-6 students	0.5	1	1	2	

**Note:** Any independent study must be approved by the Department Chair and Provost prior to making the arrangements with students.