



Minutes from the Meeting of The Strategic Planning and Budget Committee of the College Council

September 30, 2024

Attendees

Thomas Degrezia, Buildings and Grounds, Chair
Rick Armstrong, Department of English, Secretary
Mary Dawson, Associate Provost and Dean of Health Programs
Suri Duitch, Interim President
Andres Escobar, Interim VP of Finance and Administration
Avery Mullen, Registrar
Michael Rodriguez, Men's Resource Center
Jeremy Sawyer, Department of Behavioral Sciences
Rivka Segall, Student Government Association

Guests

Colleen Davy, Dean of Institutional Research, Assessment, and Effectiveness
Daniel Kane, Department of Tourism and Hospitality
Narda Khan, Men's Resource Center
Tommy Mintz, Department of Art
Stuart Parker, Department of Behavioral Sciences
Johana Rivera, Vice President for Enrollment Management
Simone Rodriguez, Vice President, Workforce Development and Continuing Education

Thomas Degrezia, the Chair, called the meeting to order at 10:01 am. The chair welcomed everyone to a new semester. Members went around the table and introduced themselves. The chair reviewed the agenda.

Interim President Duitch reviewed the new Strategic Plan process. She mentioned the Steering Committee retreat at the Brooklyn Public Library in August 2024 where the tentative Strategic Plan goals were discussed and created. These goals will go before the college as a whole and to be amended depending on feedback from the college community in open hearings. Interim President Duitch emphasized the need to be inclusive and have a direction in actually crafting the goals and completing the process.

A draft timeline was provided. The draft was explained in the context of how the Strategic Plan would have goals as the foundation and initiatives within the goals. The first step is to define the goals, and then committees will be formed to develop the initiatives within the goals. Specific tentative timeline below:

Proposed initiatives:	January 2025
Integrate Initiatives into a first draft:	Mid-February 2025
Present the Strategic Plan to the College Council for first read:	April 2025
Second read before College Council:	May 2025
Official Kickoff of Strategic Plan:	September 2025

The chair then reviewed the goals and results from the feedback on the Strategic Plan from Convocation. A discussion occurred about the goals. Members discussed combining some of the goals, having broad goals, and including the experts in the specific areas when working on a goal.

Throughout the overview of the Strategic Plan, questions were asked about how to balance completing the work and including everyone at the college. Some suggestions were that more people should be added to the executive leadership or possibly push the deadlines to later dates. The committee also discussed assessing the goals using data which the registrar has. Committee members mentioned that the last time the college engaged in such a study, there were too many goals which made realization very challenging.

After the goals discussion, Interim VP Escobar responded to budget questions that members had from the previous College Council meeting.

The meeting adjourned at 11:00 a.m.

Meeting minutes respectfully prepared by Rick Armstrong with help from Daniel Kane and Michael Rodriguez