

**KINGSBOROUGH COMMUNITY COLLEGE**

**The City University of New York**

*Office of Human Resources*

**INTEROFFICE MEMORANDUM**

Date:

To: Ms. Gila Rohr

FROM: \_\_\_\_\_

SUBJECT: Receipt of Policies and Procedures on Equal Opportunity, Non-Discrimination, Against Sexual Harassment, ESPARC & WVP and Complaint Form.

This is to acknowledge receipt of the Policies and Procedures of Equal Opportunity, Non-Discrimination, Against Sexual Harassment, ESPARC, Workplace Violence Prevention Training Instructions, and Complaint Form.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_