

The official CUNY-level job description

Writing Fellows play a very important role in Kingsborough's Writing Across the Curriculum (WAC) program primarily as consultants for faculty seeking WAC certification. Fellows partner with individual faculty to develop writing intensive syllabi and assignments, consult with students on their responses to those assignments, and work reflectively as a group to think about WAC practices, collaborative relationships with faculty, and issues in teaching and learning. In addition, according to their talents and interests, Fellows have the opportunity to make a contribution to the WAC Program at KCC as webmaster, program assessment coordinator, or workshop facilitator, and thus create another line for their resume.

The 12 week Fall semester is devoted largely to the Fellows' own professional development, culminating in the submission of a course portfolio. Using the same topics and readings as KCC faculty seeking certification, Fellows redesign a course they have taught, and in a weekly group meeting have the opportunity to discuss. A partnership with one faculty member and training in one on one work with students on their writing round out the Fall Writing Fellow schedule.

From late January to the beginning of our Spring term in March, Fellows collaborate both online and on campus (two days of attendance on campus required) with faculty who are seeking WAC certification to help them create a course portfolio similar to the one Fellows just completed in the Fall. In the Spring, Fellows continue their partnering work as the faculty member pilots the revised course, attending class weekly and meeting with faculty individually; consultations with students add to the Fellow's perspective. In the weekly meeting, Fellows share their experiences and insights regarding course construction, but also revisit the issues raised in the context of WAC theory and their own WAC course revision work from the previous semester.